

2009

The University of New Orleans

PeopleSoft 9.0: Download Queries

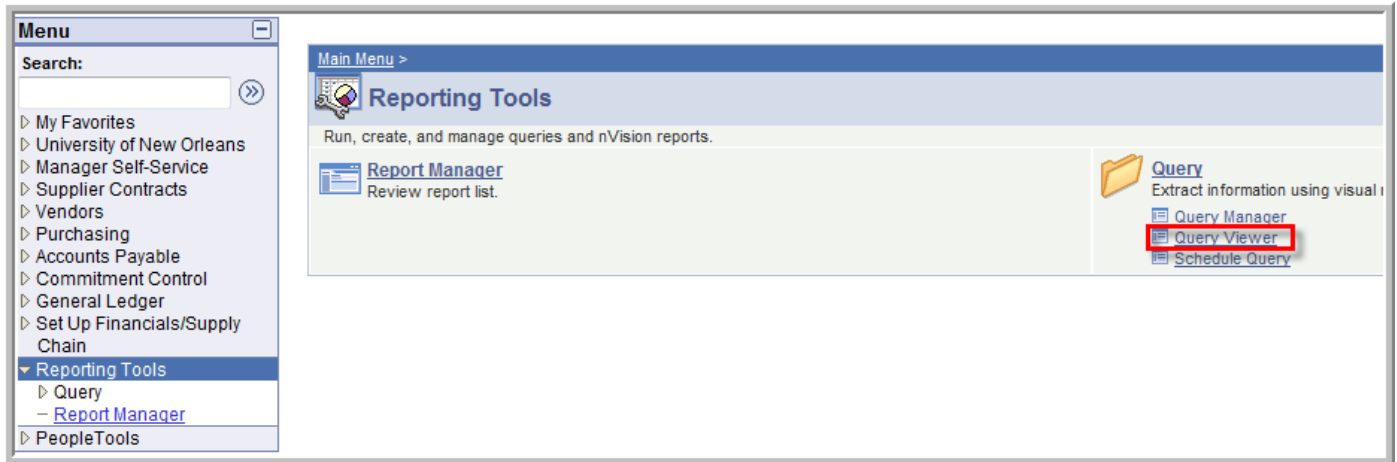


THE UNIVERSITY *of*
NEW ORLEANS

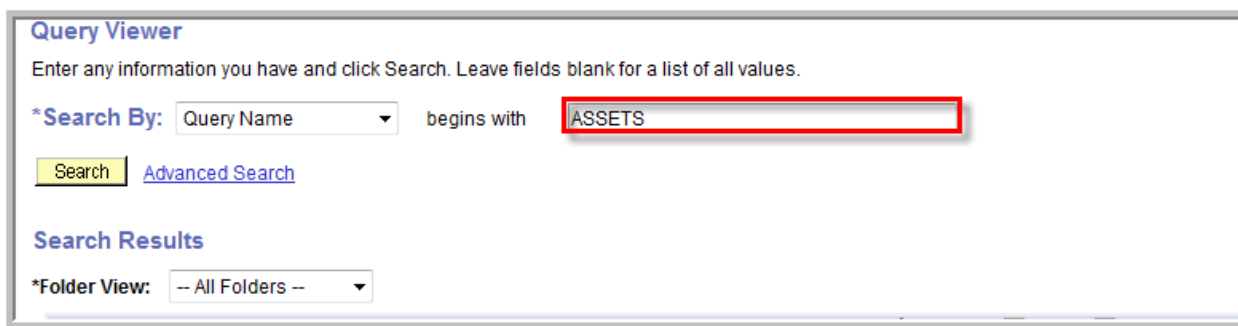


Download Queries

Navigation: Reporting Tools>Query Viewer



1. Use the Query viewer to search for an existing query



2. Click the Search button.
3. The search results display all the queries beginning with the word ASSETS.
4. Click the HTML link to open the query in a new browser.

Query Viewer

Enter any information you have and click Search. Leave fields blank for a list of all values.

*Search By: Query Name begins with ASSETS

Search **2** search

Search Results

*Folder View: -- All Folders --

| Query Name | Description | Owner | Folder | Run to HTML | Run to Excel | Schedule | Add to Favorites |
|--------------------------|------------------------------|--------|--------|----------------------|-----------------------|--------------------------|--------------------------|
| ASSETS_AVAILABLE | List Available Assets | Public | | HTML | Excel | Schedule | Favorite |
| ASSETS_BY_COMPOSITE_ID | Assets by Composite ID | Public | | HTML | Excel | Schedule | Favorite |
| ASSETS_BY_CUSTODIAN | List My Assets | Public | | HTML | Excel | Schedule | Favorite |
| ASSETS_BY_UNIT_AND_DEPT | List My Department's Assets | Public | | HTML | Excel | Schedule | Favorite |
| ASSETS_BY_VOUCHER_ID | Assets by Voucher ID | Public | | HTML | Excel | Schedule | Favorite |
| ASSETS_COMPOSITE_LIST | Composite Assets | Public | | HTML | Excel | Schedule | Favorite |
| ASSETS_OLAP_QUERY_01 | Assets OLAP Query | Public | | HTML | Excel | Schedule | Favorite |
| ASSETS_RECEIVED | Assets Received | Public | | HTML | Excel | Schedule | Favorite |
| ASSETS_TAGGABLE_UNTAGGED | Taggable Assets without Tags | Public | | HTML | Excel | Schedule | Favorite |

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5. The results are displayed in a browser window. You can download the the query results in an Excel spreadsheet or a CSV Text File link for downloading large result sets. Click the Excel Spreadsheet link.
6. The results are displayed in an Excel spreadsheet.

ASSETS_RECEIVED- Assets Received

Download results in : [Excel Spreadsheet](#) [CSV Text File](#) (5 kb)

View All First **1-15 of 15** Last

| | Unit | Asset ID | Acq Date | Description | Manufacturer Name | Model | Version | Custodian | Serial ID |
|---|-------|----------|------------|------------------------|-------------------|------------------------------|---------|-----------|----------------------|
| 1 | UNOLF | 00021257 | 09/09/2008 | PRINTER | Hp | 4005 N | | | JPRLB43837 |
| 2 | UNOLF | 00021258 | 08/08/2008 | ZEISS ELTA 50 | N/A | PHOTO MEASUREMENTS SOLUTIONS | | | 70270800075102149 |
| 3 | UNOLF | 00021265 | 07/31/2008 | NOTEBOOK COMPUTER (CT) | Gateway | P-6822 | | | 1014778R73801400KS00 |
| 4 | UNOLF | 00021250 | 10/28/2008 | 1989 STRATOS | N/A | STRATOS (BOAT) | | | BNZD106G889 |
| 5 | UNOLF | 00021254 | 10/10/2008 | FLAT FILE CABINET | N/A | (SAFC0) 5 DRAWER | | | N/A |
| 6 | UNOLF | 00021260 | 07/29/2008 | BLAST FREEZER | N/A | AP3BCF301 | | | 0408100139 |
| 7 | UNOLF | 00021259 | 08/04/2008 | ZEISS DINI 21 | N/A | PHOTO MEASUREMENTS SOLUTIONS | | | 7015220000712106672 |
| 8 | UNOLF | 00021255 | 10/10/2008 | FLAT FILE CABINET | N/A | (SAFC0) 5 DRAWER | | | N/A |
| 9 | UNOLF | 00021256 | 10/10/2008 | FLAT FILE CABINET | N/A | (SAFC0) 5 DRAWER | | | N/A |