

# The University of New Orleans

Web-STAR (PeopleSoft Campus Solutions v 9.0):

Enroll in Payment Plan



THE UNIVERSITY *of*  
NEW ORLEANS



# Enroll in Payment Plan

**Participate** at the end of this aid, you will be able to.....  
**Objectives**

1. Enroll in Payment Plan

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View My Grades.....**Error! Bookmark not defined.**

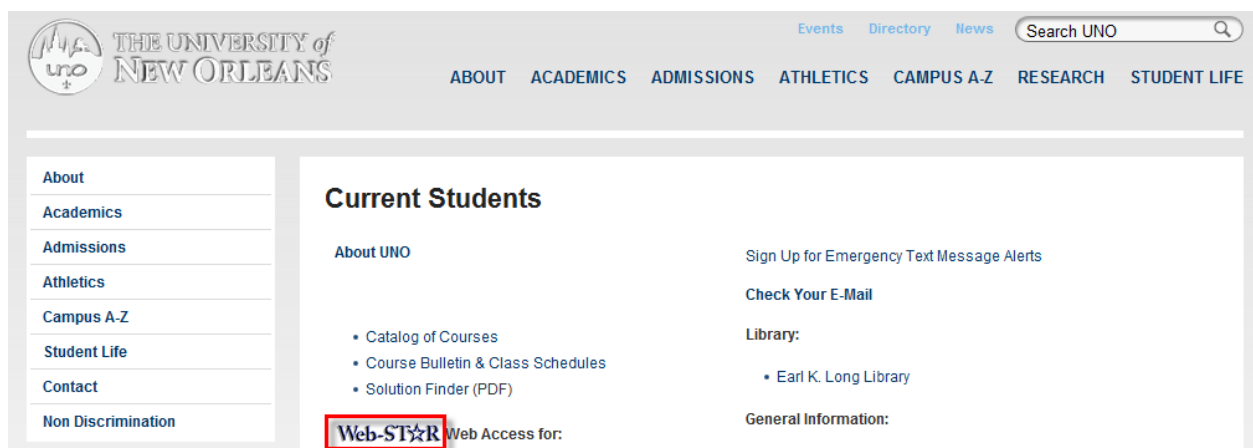
Enroll in Payment Plan

## Navigation to Web-STAR

<b>Step 1.</b>	Navigate to the UNO Home Page: <a href="http://www.uno.edu/">http://www.uno.edu/</a>
<b>Step 2.</b>	Select the <b>Current Students</b> link.



<b>Step 3.</b>	Select the <b>Web-STAR</b> logo.
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Enroll in Payment Plan

**Step 4.** Select the **Students** link.



**Step 5.** Enter your UNO username and password. **Note:** Your user name and password is the same username and password used to login to your email, or blackboard class.

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PEOPLESOFT ENTERPRISE

<p>User ID: <input type="text"/></p> <p>Password: <input type="password"/></p> <p><input type="button" value="Sign In"/></p> <p><a href="#">Set Trace Flags</a></p>	<p><b>Select a Language:</b></p> <table border="0"> <tr> <td><a href="#">English</a></td> <td><a href="#">Español</a></td> </tr> <tr> <td><a href="#">Dansk</a></td> <td><a href="#">Deutsch</a></td> </tr> <tr> <td><a href="#">Français</a></td> <td><a href="#">Français du Canada</a></td> </tr> <tr> <td><a href="#">Italiano</a></td> <td><a href="#">Magyar</a></td> </tr> <tr> <td><a href="#">Nederlands</a></td> <td><a href="#">Norsk</a></td> </tr> <tr> <td><a href="#">Polski</a></td> <td><a href="#">Português</a></td> </tr> <tr> <td><a href="#">Suomi</a></td> <td><a href="#">Svenska</a></td> </tr> <tr> <td><a href="#">Čeština</a></td> <td><a href="#">日本語</a></td> </tr> <tr> <td><a href="#">한국어</a></td> <td><a href="#">Русский</a></td> </tr> <tr> <td><a href="#">ไทย</a></td> <td><a href="#">简体中文</a></td> </tr> <tr> <td><a href="#">繁體中文</a></td> <td><a href="#">العربية</a></td> </tr> <tr> <td><a href="#">UK English</a></td> <td></td> </tr> </table>	<a href="#">English</a>	<a href="#">Español</a>	<a href="#">Dansk</a>	<a href="#">Deutsch</a>	<a href="#">Français</a>	<a href="#">Français du Canada</a>	<a href="#">Italiano</a>	<a href="#">Magyar</a>	<a href="#">Nederlands</a>	<a href="#">Norsk</a>	<a href="#">Polski</a>	<a href="#">Português</a>	<a href="#">Suomi</a>	<a href="#">Svenska</a>	<a href="#">Čeština</a>	<a href="#">日本語</a>	<a href="#">한국어</a>	<a href="#">Русский</a>	<a href="#">ไทย</a>	<a href="#">简体中文</a>	<a href="#">繁體中文</a>	<a href="#">العربية</a>	<a href="#">UK English</a>	
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Enroll in Payment Plan

## Enroll in Payment Plan

**Step 1.** Select the **make a payment** link under the **Finances** section.

The screenshot displays the Oracle Student Center interface. At the top, there is a navigation bar with 'Favorites', 'Main Menu', 'Self Service', and 'Student Center'. Below this, the 'Student Center' title is centered. The main content area is divided into several sections:

- Academics:** Includes a search bar with 'other academic...' and a search button. A message states 'You are not enrolled in classes.' There is also a 'SEARCH FOR CLASSES' button.
- Finances:**
  - My Account:** Contains links for 'Account Inquiry', 'Payment Profile', and 'Order a Parking Permit', along with a 'View Fee Bill' link.
  - Financial Aid:** Contains links for 'Apply for Financial Aid', 'Financial Aid PIN', 'View Financial Aid', 'Accept/Decline Awards', 'NSLDS Student Access Website', 'Direct Loan MPN', and 'Entrance Counseling'.
  - Account Summary:** Shows 'You owe 1,370.00.' with a breakdown: 'Due Now 1,370.00' and 'Future Due 0.00'. A note states '\*\* You have a past due balance of 1,370.00. \*\*'. Below this, it says 'Currency used is US Dollar.' A 'make a payment' button is highlighted with a red box.
- Holds:** Shows 'Past Due Balance 1,270.000' and 'Advising Required'. It notes 'Currency used is US Dollar.' and has a 'details' link.
- To Do List:** Shows 'Exit Interview for Fall Semest' with a 'details' link.
- Enrollment Dates:** Has a link for 'Open Enrollment Dates'.
- Advisor:** Shows 'Program Advisor' as 'None Assigned'.

## Enroll in Payment Plan

**Step 3.** Select the **Enroll in a Payment Plan** link.

ORACLE

Favorites Main Menu > Self Service > Student Center

Payment Selection

## Select Payment Method

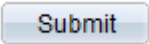
Select to pay by Credit Card or pay by Electronic Check  
If you wish to use multiple credit cards or bank accounts to pay off your balance, you will need to submit multiple transactions.

Pay by Credit Card

Pay by Electronic Check

[Enroll in a Payment Plan](#)

Enroll in Payment Plan

**Step5.** Read the Payment plan terms and select the  button.

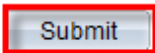
ORACLE®  
 Favorites | Main Menu > Self Service > Student Center

**Select Payment Plan**

I promise to pay the University of New Orleans on or before October 1st for the payment plan for the Fall term or on or before March 1st for the payment plan for the Spring term, for value received in the form of tuition and other charges. In the event of my failure to meet any scheduled payments, the entire amount shall at the option of the university become immediately due and payable. Should it become necessary to place this note with an attorney for collection, I agree to pay the cost of such attorney fees which fees are fixed at 33 1/3% of the amount due with interest and costs, but in no event shall the attorney's fee be less than \$100.00. Presentment, protest, and notices of demand and non-payment are hereby waived. I understand that any refund due me for resignation or schedule change will be applied first to this obligation.

View 'Account Summary' below to obtain total amount due. "Promissory Note Amount" is equal to 50% of balance due + \$50 eppo fee. You must pay 50% of the balance due now or you risk having your schedule cancelled. Check the box for "Payment Plan" and "Submit".

Account Summary		
Term	Description	Balance
		0.00



Payment Plan			
Term	Description	Promissory Note Amount	Select Payment Plan
		50.00	<input checked="" type="checkbox"/>