

18. View /Accept Financial Aid

1. Login to the Student Center.
2. Select the **View Financial Aid** or **Accept Financial Aid** link in the Financial Aid section.

19. View Personal Information: Names

1. Login to the Student Center.
2. Click **Names** under Personal Information.

20. View Personal Information: Addresses

1. Login to the Student Center.
2. Click the **Home Address** or **Mailing Address** link.
3. To add additional address select the **Add a New Address** button.
4. Add the desired address and click **OK**.

21. View Personal Information: Phone Number

1. Login to the Student Center.
2. Click the **Home Phone** link.
3. To add additional phone numbers select the **Add a Phone Number** button.
4. Add the desired phone number and click **Save**.


22. Order a Parking Permit

1. Login to the Student Center
2. Click the **Order a Parking Permit** link.
3. Enter the required information.
4. Select **Save/Continue** button.


23. View Personal Information: Email Address

1. Login to the Student Center.
2. Click the **Privateer Mail** link.
3. To add additional email address select the **Add An Email Address** link.
4. Add the desired email address and click save.


24. Print Unofficial Transcript

1. Login to the Student Center.
2. Click the drop down list under Academics.
3. Select **Transcript: View Unofficial**
4. Click 
5. Select **Click Here to Create Your Unofficial Transcript**.
6. A PDF version of your transcript will appear in your UNO email account.

25. Transfer Credit Report

1. Login to the Student Center.
2. Click the drop down list under Academics.
3. Select **Transfer Credit: Report**
4. Click 

26. View Enrollment Verification

1. Login to the Student Center
2. Click the drop down list under Academics.
3. Select **Enrollment Verification** and click
4. Click 
5. Select **Submit**.



WEBSTAR Student Quick Guide



- ◆ View Class Schedule
- ◆ Enroll/Drop Classes
- ◆ View Grades
- ◆ View Holds
- ◆ Make a Payment
- ◆ View Enrollment Status and more...

1. Logon to Student Center

1. From the <http://www.uno.edu> click the Current Students link.
2. Click the **Web-STAR** icon.
3. Click the Students link.
4. Enter your UNO User ID and Password.

Welcome to the Student Center!

2. View Account Summary

1. Login to the student center.
2. Click the **Account Inquiry** link in the Finances section.

3. Make a Payment

1. Login to the Student Center.
2. Click the **Make a Payment** link in the **Finances** section.
3. Select the method of payment.
4. Enter the requested account information .
5. Verify the information and click the **Submit Payment** button.

4. Enroll in a Payment Plan

1. Login to Student Center.
2. Click the **Make a Payment** link under the **Finances** section.
3. Select the **Enroll in a Payment Plan** link.
4. Read the payment plan terms.
5. Click **Submit**.


5. View 1098-T

1. Navigate using the menu to: **Self Service**> **Campus Finances**> **View 1098T Form**.
2. Select the Year.


6. Add A Class

1. Login to the Student Center.
2. Click the **Enroll** link under Academics.
3. Enter the course number you desire to add or search for a course.

7. Delete A Class

1. Login to the Student Center.
2. Click the drop down list under the Academics section.
3. Select **Enrollment: Drop** and click 
4. Select the course (s) you desire to drop.

8. Edit A Class

1. Login to the Student Center.
2. Click the drop down list under Academics.
3. Select **Enrollment: Edit** and click 

9. View Application Status

1. Navigate using the main menu to: **Self Service** > **Student Admission** > **Application Status**.


10. Search For Classes

1. Login to the Student Center.
2. Click the **Search** link under the **Academics** section.
3. Enter Search Criteria.
4. Select **Search**.


11. View Enrollment Dates

1. Login to the Student Center.
2. Click the **Open Enrollment Dates** link in the Enrollment Dates section.


12. View Grades

1. Login to the Student Center.
2. Click the drop down list under Academics.
3. Select **Grades** and click 
4. Select the desired Term and click **Continue**.


13. View Transfer Credit

1. Login to the Student Center.
2. Click the drop down list under Academics.
3. Select **Transfer Credit: Report** and click 


14. View Class Schedule

1. Login to the Student Center.
2. Click the drop down list under Academics.
3. Select **Class Schedule** and click 

15. View Holds

1. Login to the Student Center.
2. If you have any holds they will appear in the Holds section.
3. To view the hold (s) select **details** 

16. Apply For Graduation

1. Login to the Student Center.
2. Click the drop down list under Academics.
3. Select **Apply for Graduation** and click 

17. View Weekly Schedule

1. Login to the Student Center.
2. Click the drop down list under Academics.
3. Select **Class Schedule** and click 