

# The University of New Orleans

Web-STAR (PeopleSoft Campus Solutions v 9.0):

Official Transcript Request



THE UNIVERSITY *of*  
NEW ORLEANS



# Official Transcript Request

**Participate** at the end of this aid, you will be able to.....  
**Objectives**

1. Order Official Transcript

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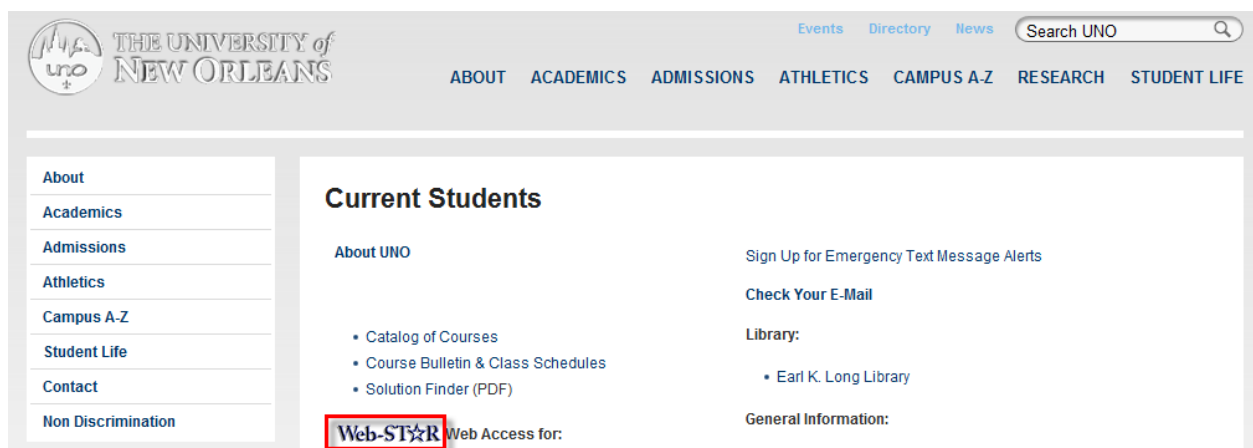
Official Transcript Request

## Navigation to Web-STAR

<b>Step 1.</b>	Navigate to the UNO Home Page: <a href="http://www.uno.edu/">http://www.uno.edu/</a>
<b>Step 2.</b>	Select the <b>Current Students</b> link.



<b>Step 3.</b>	Select the  logo.
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Official Transcript Request

**Step 4.** Select the **Students** link.




**Step 5.** Enter your UNO username and password. **Note:** Your user name and password is the same username and password used to login to your email, or blackboard class.

**ORACLE®**  
PEOPLESOFT ENTERPRISE

<p>User ID: <input type="text"/></p> <p>Password: <input type="password"/></p> <p><input type="button" value="Sign In"/></p> <p><a href="#">Set Trace Flags</a></p>	<p><b>Select a Language:</b></p> <table border="0"> <tr> <td><a href="#">English</a></td> <td><a href="#">Español</a></td> </tr> <tr> <td><a href="#">Dansk</a></td> <td><a href="#">Deutsch</a></td> </tr> <tr> <td><a href="#">Français</a></td> <td><a href="#">Français du Canada</a></td> </tr> <tr> <td><a href="#">Italiano</a></td> <td><a href="#">Magyar</a></td> </tr> <tr> <td><a href="#">Nederlands</a></td> <td><a href="#">Norsk</a></td> </tr> <tr> <td><a href="#">Polski</a></td> <td><a href="#">Português</a></td> </tr> <tr> <td><a href="#">Suomi</a></td> <td><a href="#">Svenska</a></td> </tr> <tr> <td><a href="#">Čeština</a></td> <td><a href="#">日本語</a></td> </tr> <tr> <td><a href="#">한국어</a></td> <td><a href="#">Русский</a></td> </tr> <tr> <td><a href="#">ไทย</a></td> <td><a href="#">简体中文</a></td> </tr> <tr> <td><a href="#">繁體中文</a></td> <td><a href="#">العربية</a></td> </tr> <tr> <td><a href="#">UK English</a></td> <td></td> </tr> </table>	<a href="#">English</a>	<a href="#">Español</a>	<a href="#">Dansk</a>	<a href="#">Deutsch</a>	<a href="#">Français</a>	<a href="#">Français du Canada</a>	<a href="#">Italiano</a>	<a href="#">Magyar</a>	<a href="#">Nederlands</a>	<a href="#">Norsk</a>	<a href="#">Polski</a>	<a href="#">Português</a>	<a href="#">Suomi</a>	<a href="#">Svenska</a>	<a href="#">Čeština</a>	<a href="#">日本語</a>	<a href="#">한국어</a>	<a href="#">Русский</a>	<a href="#">ไทย</a>	<a href="#">简体中文</a>	<a href="#">繁體中文</a>	<a href="#">العربية</a>	<a href="#">UK English</a>	
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Official Transcript Request

## View UNO Unofficial Transcript

<b>Step 1.</b>	Select the drop down list under <b>Academics</b> .
<b>Step 2.</b>	Select <b>Transcript: Request Official</b> and select  .


Favorites | Main Menu > Self Service > Student Center

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### Student Center

**Academics**

[Search](#)  
[Enroll](#)  
[My Academics](#)

**Transcript: Request** 

- Apply for Graduation
- Class Schedule
- Enrollment Verification
- Enrollment: Add
- Enrollment: Drop
- Enrollment: Edit
- Enrollment: Swap
- Exam Schedule
- Grades
- Transcript: Request Official
- Transcript: View Unofficial
- Transfer Credit: Model
- Transfer Credit: Report
- UNO Blackboard
- other academic...

[View Financial Aid](#)  
[Accept/Decline Awards](#)  
[NSLDS Student Access Website](#)  
[Direct Loan MPN](#)  
[Entrance Counseling](#)

**Personal Information**

SEARCH FOR CLASSES

**Holds**

No Holds.

**To Do List**

No To Do's.

**Enrollment Dates**

[Open Enrollment Dates](#)

**Advisor**

**Program Advisor**

None Assigned

**News and Info**

[UNO](#)  
[CNN](#)  
[NOLA.com](#)

**Search Engines**

[Yahoo](#)  
[Google](#)

**You are not enrolled in classes.**

**We are unable to display your account a this time. To access this information, contact the Bursar's office to complete your account profile.**

## Official Transcript Request

<b>Step 3.</b>	Select the UNO Logo.
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## Requesting Transcript

The University of New Orleans uses Transcripts on Demand™ by Scrip-Safe International as its trusted agent for processing online transcript requests. This process is completely secure.

The first time you use this service you will set up your account with Transcripts on Demand™. You will provide your current/former names, address, student ID, and other information. You will be able to log in to your account and update your information whenever you need.

Because Federal Law requires your signature in order to release your academic records, you will be required to complete a Consent Form and send it to Scrip-Safe by fax, mail or image upload. This Consent Form is created as part of the account set-up process and your signed copy will remain on file with Scrip-Safe to cover your future UNO transcript requests through Transcripts on Demand™.

You will pay for your transcript via credit card (Visa or MasterCard). Transcripts on Demand™ uses the most current security available to protect your credit card and personal information.

You can check the status of your transcript request at any time by logging on to Transcripts on Demand™ and clicking on the "Review Past Orders" tab. You will also receive email notification of your order status.


To request your transcript, click the UNO Logo below



## Official Transcript Request

<b>Step 4.</b>	Follow the prompts to complete your request.
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 You have been logged out.

Welcome to Transcripts on Demand® from SCRIP-SAFE® International. If you are a first-time user it will be necessary for you to create an ordering account which will be used for this order as well as any subsequent order from this institution using this system. In accordance with Federal Law it will also be necessary for you to complete and return a consent form to establish this account. This consent form authorizes this system to act as the ordering agent for you and gives permission for transcripts to be released to third parties as requested by you.

Institution

Email

Password

[log in](#)

[Forgot My Password](#)

[Forgot My Email](#)

Don't have an account?

Select school you attended...

[sign up](#)