



UNIVERSITY *of*  
**NEW ORLEANS**

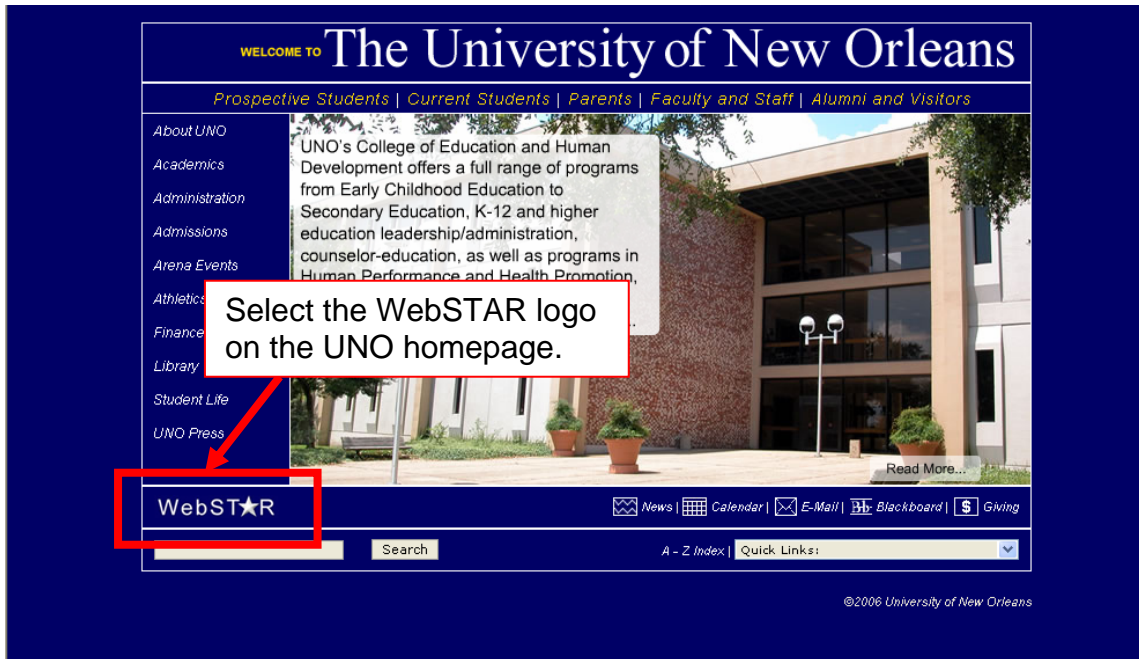
PeopleSoft - WebSTAR

Student Enrollment & Fee Payment

# TABLE OF CONTENTS

WEB-STAR LOGIN.....	2
WEB-STAR REGISTRATION.....	4
Enrollment Appointments:.....	4
Enrollment:.....	6
Drop This Class: .....	13
Swap Classes: .....	14
View Class Schedule: .....	15
WEBSTAR FEE PAYMENT.....	19
View Your Account:.....	19
Make a Payment: .....	22

## Web-STAR Login



WELCOME TO **The University of New Orleans**

[Prospective Students](#) | [Current Students](#) | [Parents](#) | [Faculty and Staff](#) | [Alumni and Visitors](#)

[About UNO](#)  
[Academics](#)  
[Administration](#)  
[Admissions](#)  
[Arena Events](#)  
[Athletics](#)  
[Finance](#)  
[Library](#)  
[Student Life](#)  
[UNO Press](#)

UNO's College of Education and Human Development offers a full range of programs from Early Childhood Education to Secondary Education, K-12 and higher education leadership/administration, counselor-education, as well as programs in Human Performance and Health Promotion.

Select the WebSTAR logo on the UNO homepage.

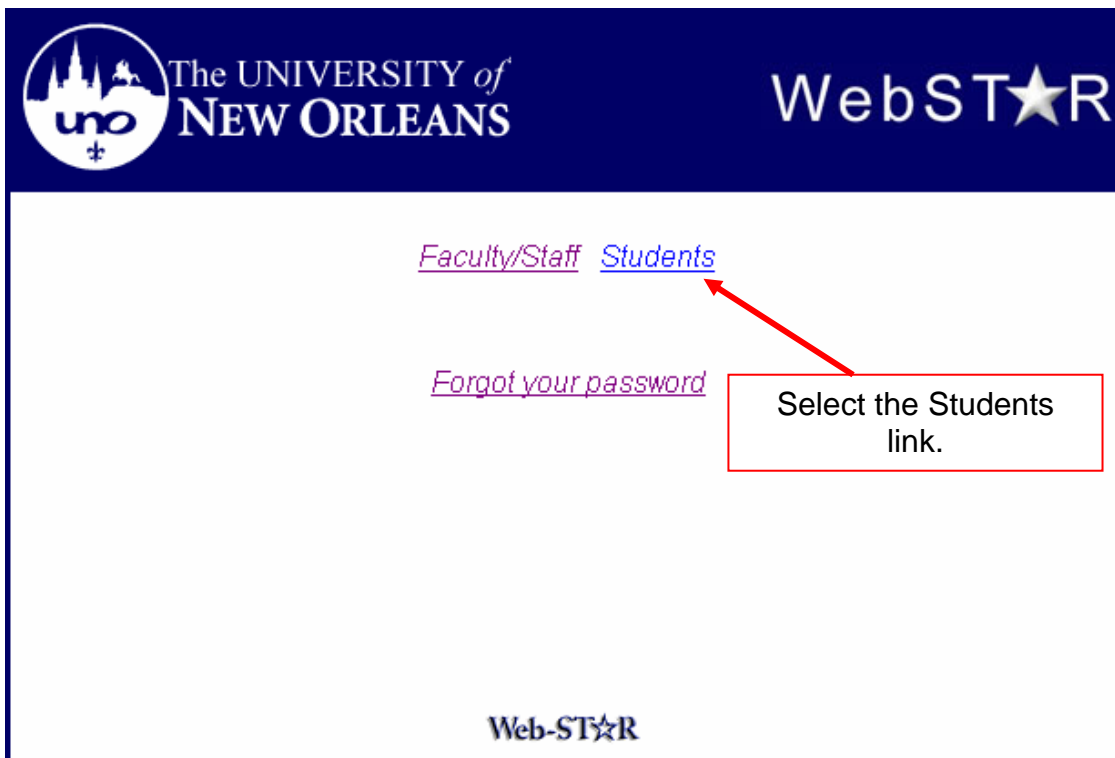
**WebSTAR**


News | Calendar | E-Mail | Blackboard | Giving

Search

A - Z Index | Quick Links:

©2006 University of New Orleans



 The UNIVERSITY of  
NEW ORLEANS

**WebSTAR**

[Faculty/Staff](#) [Students](#)

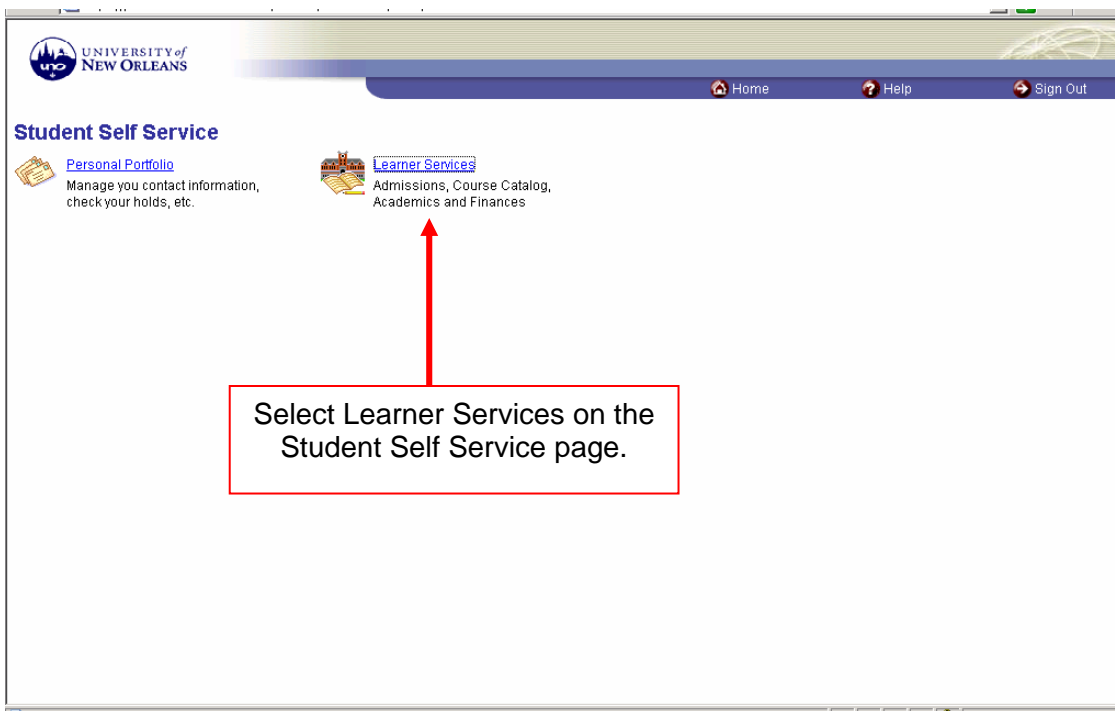
[Forgot your password](#)

Select the Students link.

Web-STAR



The image shows the WebSTAR login page for the University of New Orleans. At the top left is the 'WebSTAR' logo. At the top right is the University of New Orleans logo and name. Below this is a large 'WebSTAR' title and 'Learning Solutions' text. A navigation bar contains links for 'Help', 'Forgot your password?', 'WebSTAR Information', and 'Additional Information'. The login form consists of two input fields: 'User ID:' and 'Password:', followed by a 'Sign In' button. A red arrow points from a text box below to the 'Sign In' button. The text box contains the instruction: 'Enter your current UNO LAN User ID, your current UNO LAN Password, then click Sign In'. To the left of this text box is a 'NOTICE' section with a small icon and text regarding user consent. At the bottom of the page, a blue bar contains the text: 'Access or use of this computer system by any person, whether authorized or unauthorized, constitutes consent to these terms.'

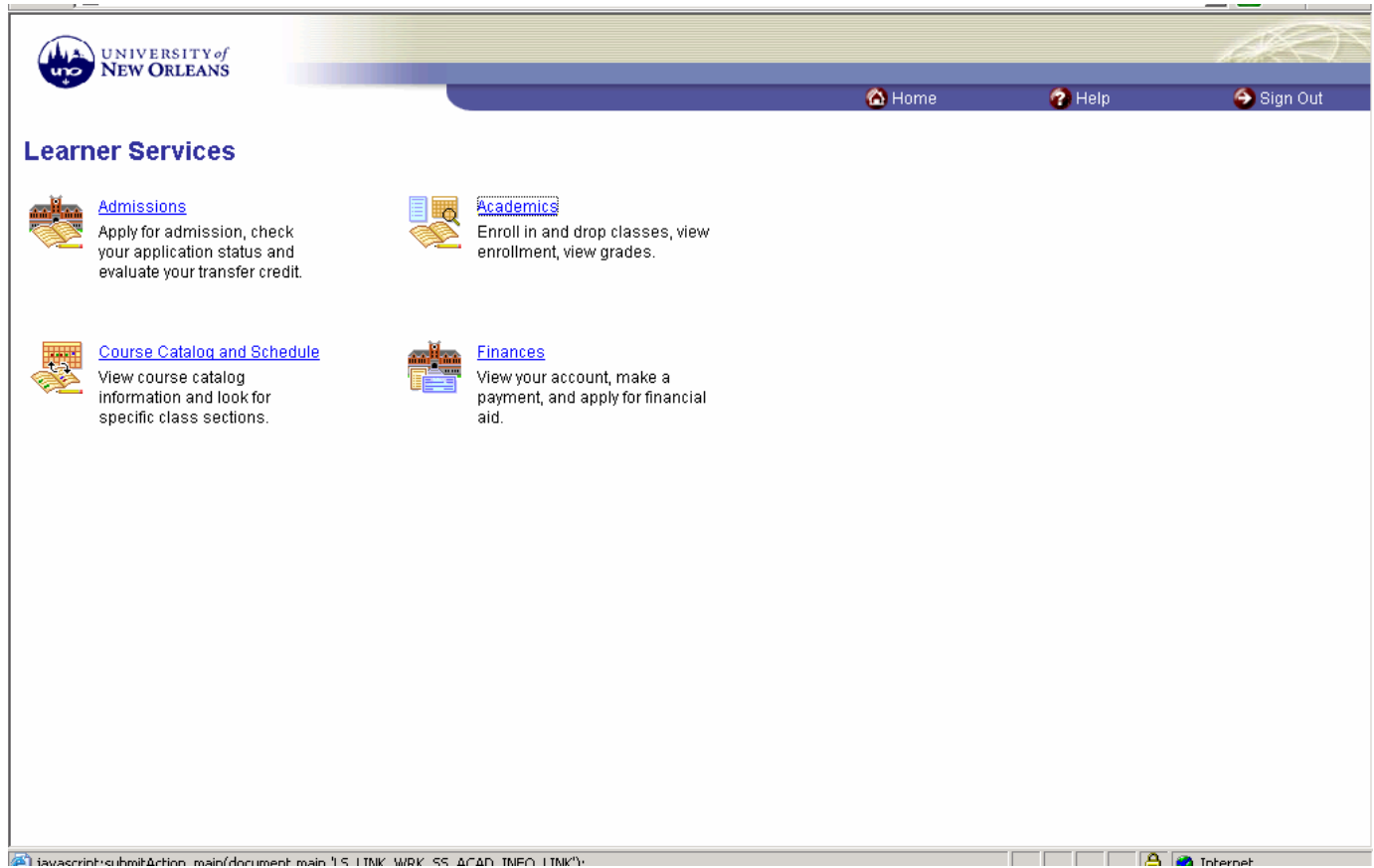


The image shows the 'Student Self Service' page on the University of New Orleans website. The page header includes the University of New Orleans logo and navigation links for 'Home', 'Help', and 'Sign Out'. The main content area is titled 'Student Self Service' and features two primary service links: 'Personal Portfolio' (with a brief description: 'Manage your contact information, check your holds, etc.') and 'Learner Services' (with a brief description: 'Admissions, Course Catalog, Academics and Finances'). A red arrow points from a text box below to the 'Learner Services' link. The text box contains the instruction: 'Select Learner Services on the Student Self Service page.'

## Web-STAR Registration

### Enrollment Appointments:

On the Learner Services page, click Academics:



The screenshot shows the University of New Orleans Learner Services page. At the top left is the university logo. A navigation bar at the top right contains links for Home, Help, and Sign Out. The main content area is titled "Learner Services" and features four service tiles:

- Admissions**: Apply for admission, check your application status and evaluate your transfer credit.
- Academics**: Enroll in and drop classes, view enrollment, view grades.
- Course Catalog and Schedule**: View course catalog information and look for specific class sections.
- Finances**: View your account, make a payment, and apply for financial aid.

The browser's status bar at the bottom shows the URL: javascript:submitAction\_main(document.main['\$LINK\_WBK\_SS\_ACAD\_INFO\_LINK'])

On the Academics page, in the Enrollment Section, click View Enrollment Appointment.

## Academics



### Enrollment

Enroll in classes, view your class and exam schedule.

[View Enrollment Appointment](#)

[Enroll in a Class](#)

[View My Class Schedule](#)

[View My Weekly Schedule](#)

[View My Exam Schedule](#)



### Course Catalog and Schedule

View course catalog information and look for specific class sections.

[View Course Catalog](#)

[View Schedule of Classes](#)



### Academic Record

Request transcripts, view your course and grade history, evaluate your transfer credit, apply for graduation and request an enrollment verification.

[View My Grades](#)

[View My Assignments](#)

[Request Official Transcript](#)

[View Unofficial Transcript](#)

[View Degree Progress Report](#)

[View Transfer Credit Report](#)

[Evaluate Transfer Credit](#)

[View My Advisors](#)

[Request Enrollment Verification](#)

[Apply for Graduation](#)

[Learning Management Systems](#)

[Return to Learner Services](#)

[Change User Preferences](#)

Choose the Term you wish to view.

## View Enrollment Appointment

### Select Term

Jason Jennings

Term	Academic Career	Institution
<a href="#">2005 Spring</a>	Undergraduate	University of New Orleans
<a href="#">2004 Fall</a>	Undergraduate	University of New Orleans
<a href="#">2004 Summer</a>	Undergraduate	University of New Orleans
<a href="#">2004 Spring</a>	Undergraduate	University of New Orleans
<a href="#">2003 Fall</a>	Undergraduate	University of New Orleans

[Return to Academics](#)

Review your Appointment Start Date / Time. You cannot register until the appointed time.

**Enrollment Appointment**
**View Details**
**2005 Spring**

Jason Jennings

Undergraduate

University of New Orleans

<b>Session:</b>	1 Regular Academic Session	<b>Appointment Nbr:</b>	0001
<b>Start Date/Time:</b>	01/28/2005 - 8:00AM	<b>End Date/Time:</b>	02/28/2005 - 11:59PM

Units Limits	For the Term	For this Session	For this Appointment
<b>Maximum</b>	19.00	19.00	0.00
No GPA Units	13.00	13.00	0.00
Audit Units	13.00	13.00	0.00
Waitlist Units	0.00	0.00	0.00

[Select a Different Term](#) [Return to Academics](#)

**Enrollment:**

Click Enroll in a Class in the Enrollment Section to add classes to your schedule.

**Academics**

**Enrollment**

Enroll in classes, view your class and exam schedule.

[View Enrollment Appointment](#)
[Enroll in a Class](#)
[View My Class Schedule](#)
[View My Weekly Schedule](#)
[View My Exam Schedule](#)

**Course Catalog and Schedule**

View course catalog information and look for specific class sections.

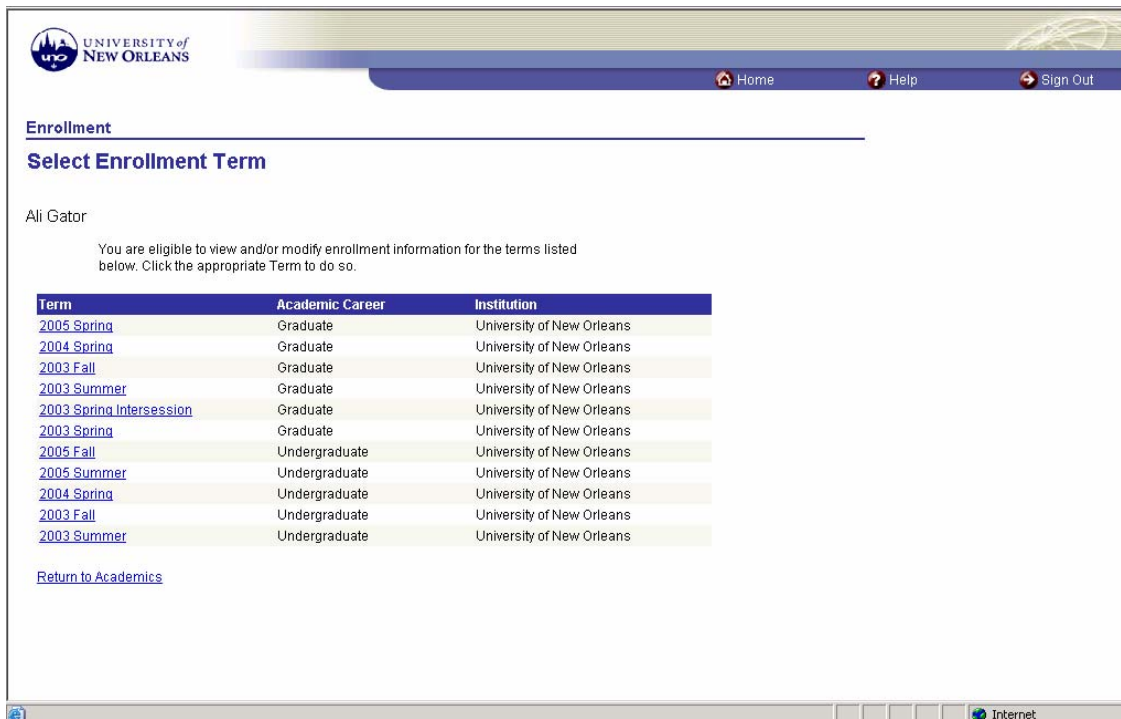
[View Course Catalog](#)
[View Schedule of Classes](#)

**Academic Record**

Request transcripts, view your course and grade history, evaluate your transfer credit, apply for graduation and request an enrollment verification.

[View My Grades](#)
[View My Assignments](#)
[Request Official Transcript](#)
[View Unofficial Transcript](#)
[View Degree Progress Report](#)
[View Transfer Credit Report](#)
[Evaluate Transfer Credit](#)
[View My Advisors](#)
[Request Enrollment Verification](#)
[Apply for Graduation](#)
[Learning Management Systems](#)
[Return to Learner Services](#)
[Change User Preferences](#)

Select the Term for which you are enrolling:



**Enrollment**

### Select Enrollment Term

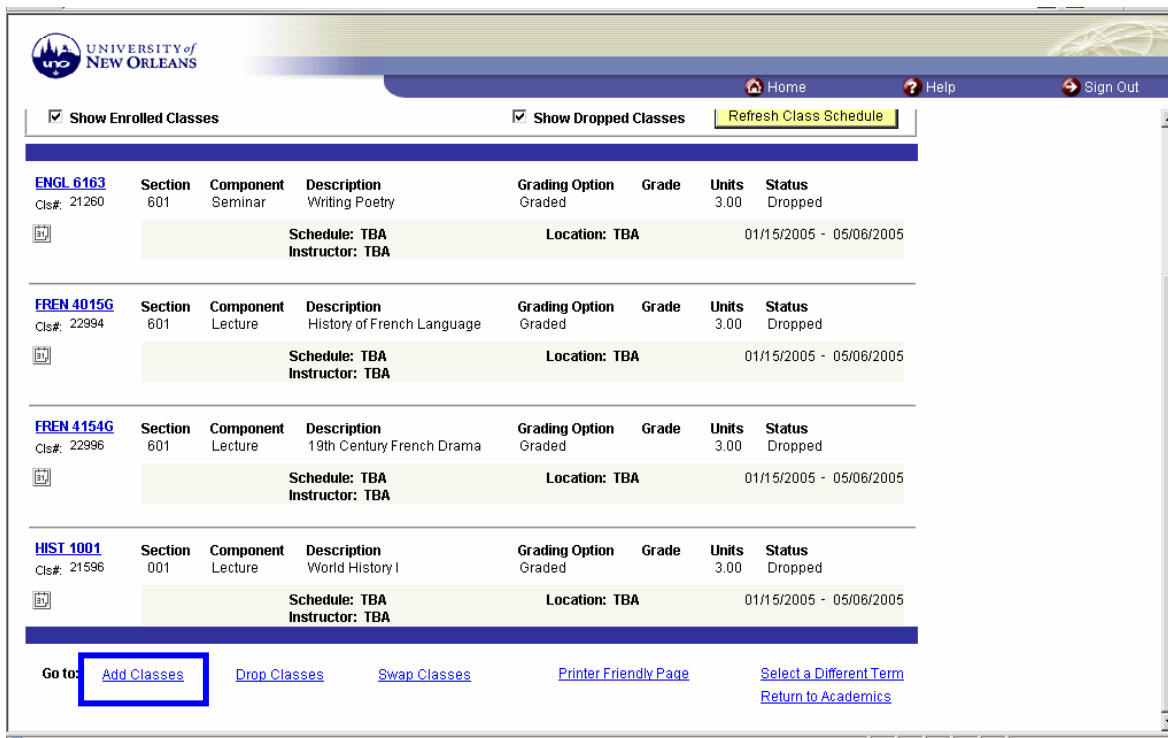
Ali Gator

You are eligible to view and/or modify enrollment information for the terms listed below. Click the appropriate Term to do so.

Term	Academic Career	Institution
<a href="#">2005 Spring</a>	Graduate	University of New Orleans
<a href="#">2004 Spring</a>	Graduate	University of New Orleans
<a href="#">2003 Fall</a>	Graduate	University of New Orleans
<a href="#">2003 Summer</a>	Graduate	University of New Orleans
<a href="#">2003 Spring Intersession</a>	Graduate	University of New Orleans
<a href="#">2003 Spring</a>	Graduate	University of New Orleans
<a href="#">2005 Fall</a>	Undergraduate	University of New Orleans
<a href="#">2005 Summer</a>	Undergraduate	University of New Orleans
<a href="#">2004 Spring</a>	Undergraduate	University of New Orleans
<a href="#">2003 Fall</a>	Undergraduate	University of New Orleans
<a href="#">2003 Summer</a>	Undergraduate	University of New Orleans

[Return to Academics](#)

Scroll to the bottom of your schedule and click Add Classes:

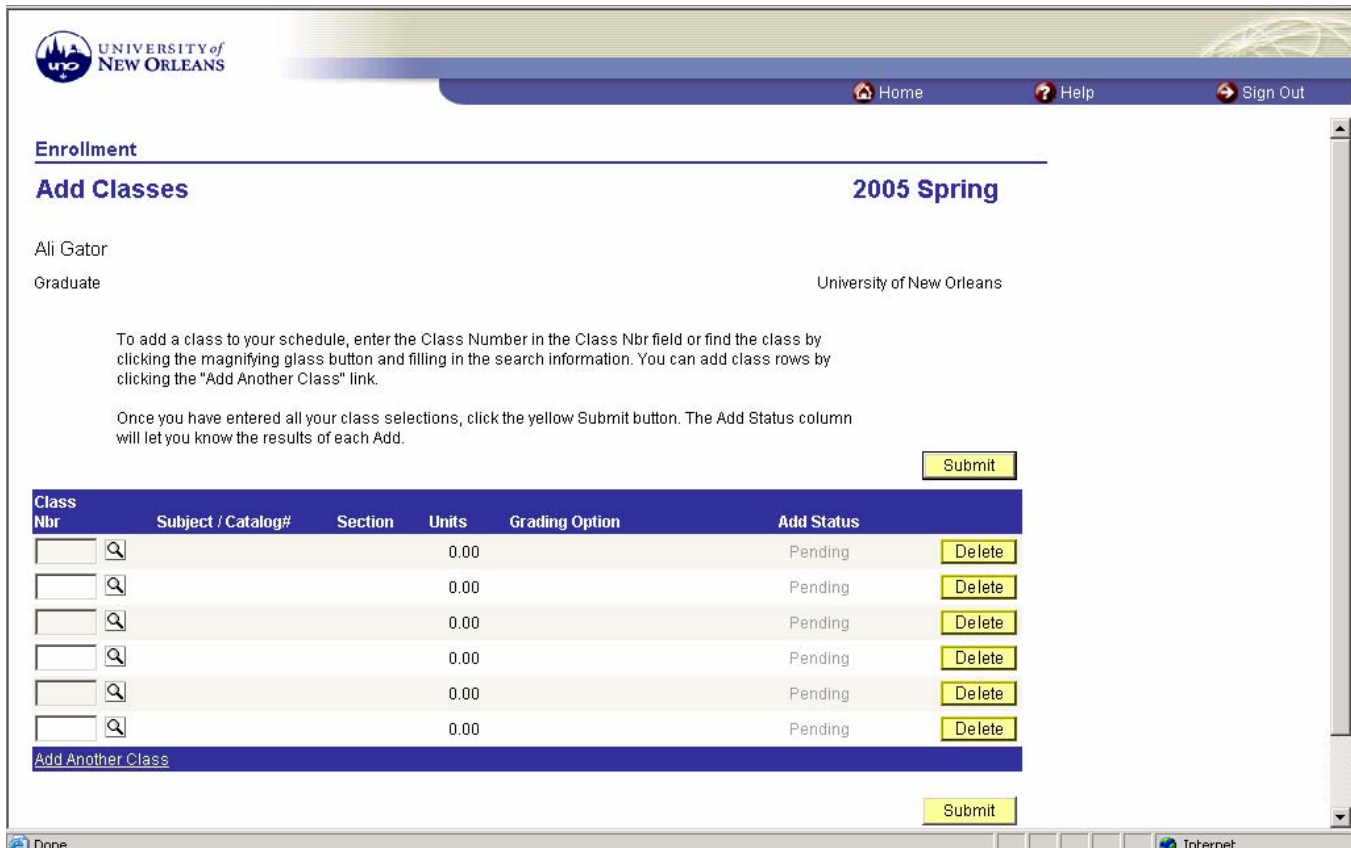


Show Enrolled Classes     Show Dropped Classes    [Refresh Class Schedule](#)

ENGL 6163	Section	Component	Description	Grading Option	Grade	Units	Status
Cls#: 21260	601	Seminar	Writing Poetry	Graded		3.00	Dropped
		Schedule: TBA		Location: TBA		01/15/2005 - 05/06/2005	
		Instructor: TBA					
FREN 4015G	Section	Component	Description	Grading Option	Grade	Units	Status
Cls#: 22994	601	Lecture	History of French Language	Graded		3.00	Dropped
		Schedule: TBA		Location: TBA		01/15/2005 - 05/06/2005	
		Instructor: TBA					
FREN 4154G	Section	Component	Description	Grading Option	Grade	Units	Status
Cls#: 22996	601	Lecture	19th Century French Drama	Graded		3.00	Dropped
		Schedule: TBA		Location: TBA		01/15/2005 - 05/06/2005	
		Instructor: TBA					
HIST 1001	Section	Component	Description	Grading Option	Grade	Units	Status
Cls#: 21596	001	Lecture	World History I	Graded		3.00	Dropped
		Schedule: TBA		Location: TBA		01/15/2005 - 05/06/2005	
		Instructor: TBA					

Go to: [Add Classes](#)    [Drop Classes](#)    [Swap Classes](#)    [Printer Friendly Page](#)    [Select a Different Term](#)  
[Return to Academics](#)

To add a class, enter the class number for the course in the Class Nbr text box.  
 Press the Submit button.



**Enrollment**

**Add Classes** **2005 Spring**

Ali Gator  
 Graduate University of New Orleans

To add a class to your schedule, enter the Class Number in the Class Nbr field or find the class by clicking the magnifying glass button and filling in the search information. You can add class rows by clicking the "Add Another Class" link.

Once you have entered all your class selections, click the yellow Submit button. The Add Status column will let you know the results of each Add.

Class Nbr	Subject / Catalog#	Section	Units	Grading Option	Add Status	
<input type="text"/>	<input type="text"/>		0.00		Pending	<input type="button" value="Delete"/>
<input type="text"/>	<input type="text"/>		0.00		Pending	<input type="button" value="Delete"/>
<input type="text"/>	<input type="text"/>		0.00		Pending	<input type="button" value="Delete"/>
<input type="text"/>	<input type="text"/>		0.00		Pending	<input type="button" value="Delete"/>
<input type="text"/>	<input type="text"/>		0.00		Pending	<input type="button" value="Delete"/>
<input type="text"/>	<input type="text"/>		0.00		Pending	<input type="button" value="Delete"/>

[Add Another Class](#)

.....

If you are unsure of the class number, click the lookup button to the right of the text box to perform a Basic Class Search.

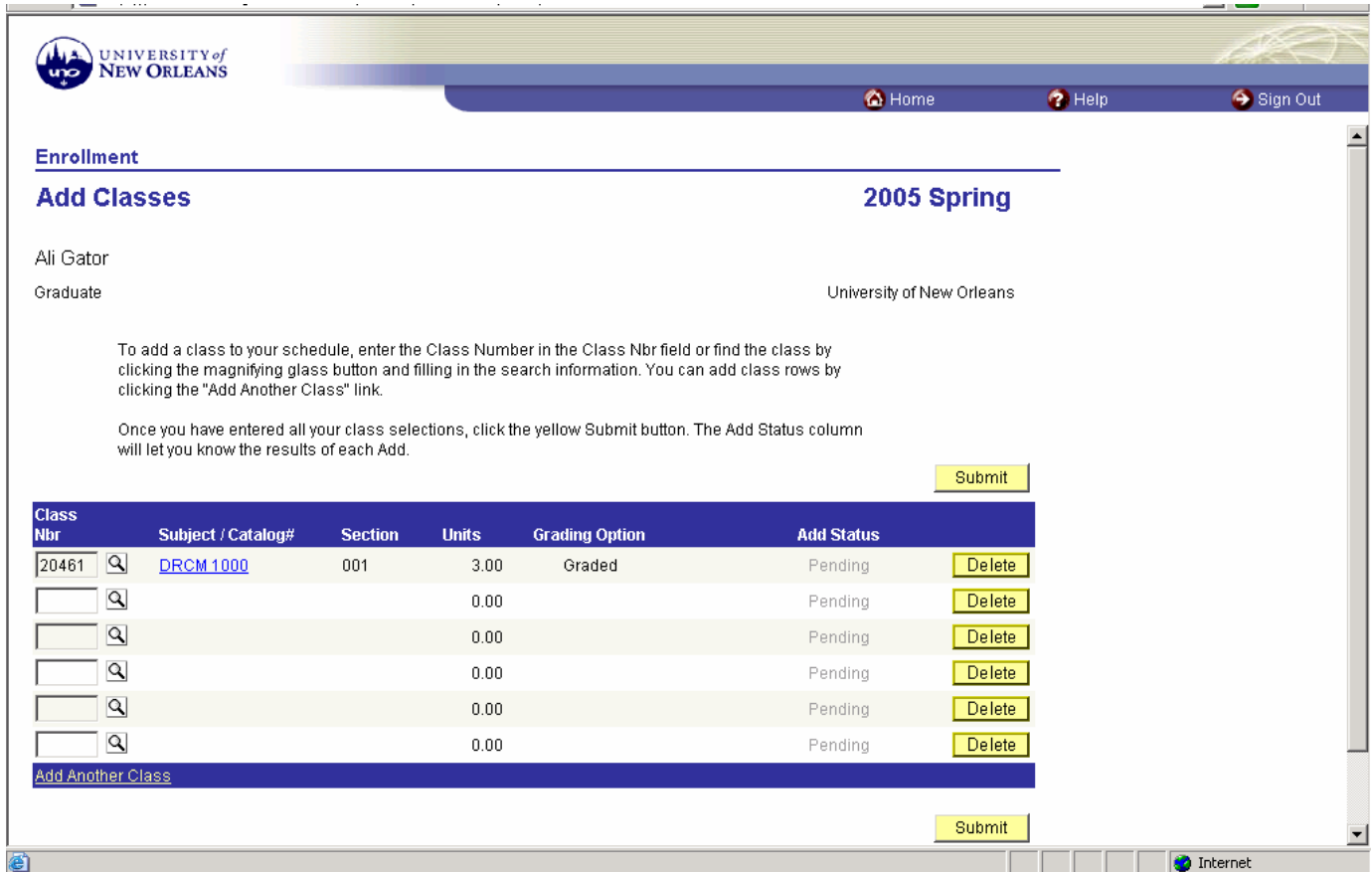
For a more advanced class search, click the Advanced Search link.

.....

The class number will be displayed, along with the title of the course, its section number, the number of semester hours, and how it is graded.

Review for accuracy, then click Submit.

If you intend to audit a course, you must go to your college office to register for the course.



**Enrollment**

**Add Classes** **2005 Spring**

Ali Gator  
 Graduate University of New Orleans

To add a class to your schedule, enter the Class Number in the Class Nbr field or find the class by clicking the magnifying glass button and filling in the search information. You can add class rows by clicking the "Add Another Class" link.

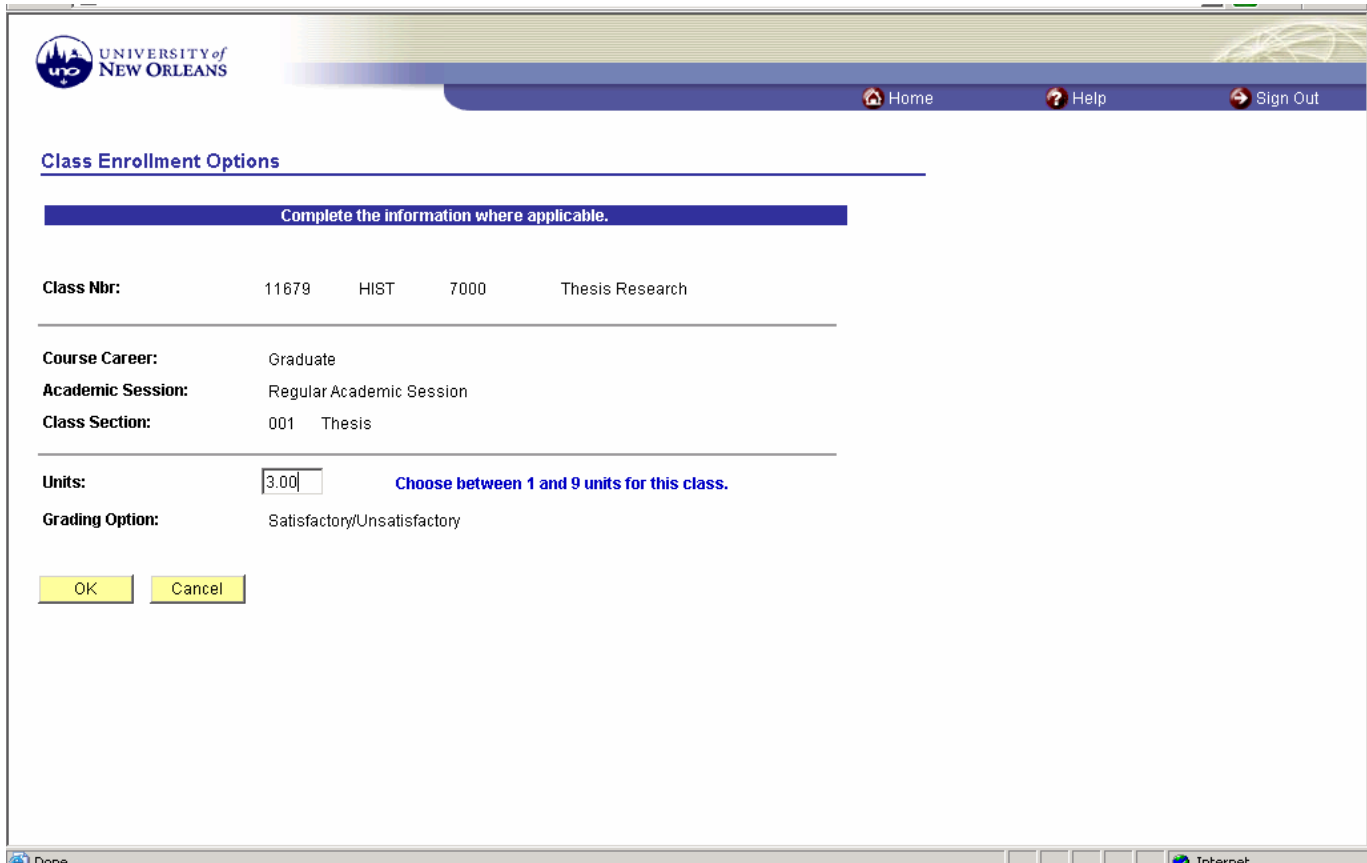
Once you have entered all your class selections, click the yellow Submit button. The Add Status column will let you know the results of each Add.

Class Nbr	Subject / Catalog#	Section	Units	Grading Option	Add Status	
20461 <input type="button" value="Q"/>	<a href="#">DRCM 1000</a>	001	3.00	Graded	Pending	<input type="button" value="Delete"/>
<input type="text"/> <input type="button" value="Q"/>			0.00		Pending	<input type="button" value="Delete"/>
<input type="text"/> <input type="button" value="Q"/>			0.00		Pending	<input type="button" value="Delete"/>
<input type="text"/> <input type="button" value="Q"/>			0.00		Pending	<input type="button" value="Delete"/>
<input type="text"/> <input type="button" value="Q"/>			0.00		Pending	<input type="button" value="Delete"/>
<input type="text"/> <input type="button" value="Q"/>			0.00		Pending	<input type="button" value="Delete"/>
<a href="#">Add Another Class</a>						

Internet

If the course can be taken for variable credit hours, a screen will pop up when you choose the course. The range of hours will be displayed. Enter the number of credit hours for which you have been approved.

OK > Submit



UNIVERSITY of  
NEW ORLEANS

Home Help Sign Out

### Class Enrollment Options

Complete the information where applicable.

**Class Nbr:** 11679 HIST 7000 Thesis Research

---

**Course Career:** Graduate

**Academic Session:** Regular Academic Session

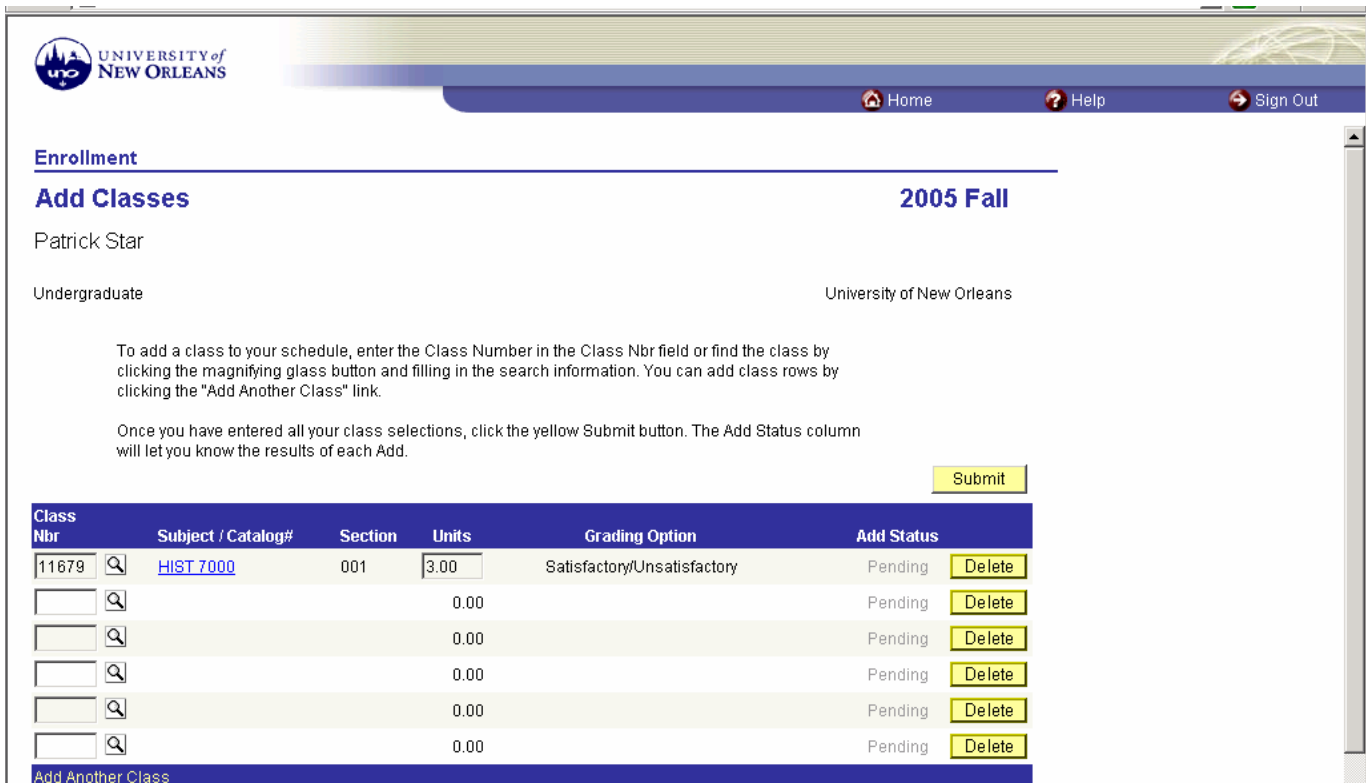
**Class Section:** 001 Thesis

---

**Units:**  **Choose between 1 and 9 units for this class.**

**Grading Option:** Satisfactory/Unsatisfactory

Done Internet



**Enrollment**

**Add Classes** **2005 Fall**

Patrick Star

Undergraduate University of New Orleans

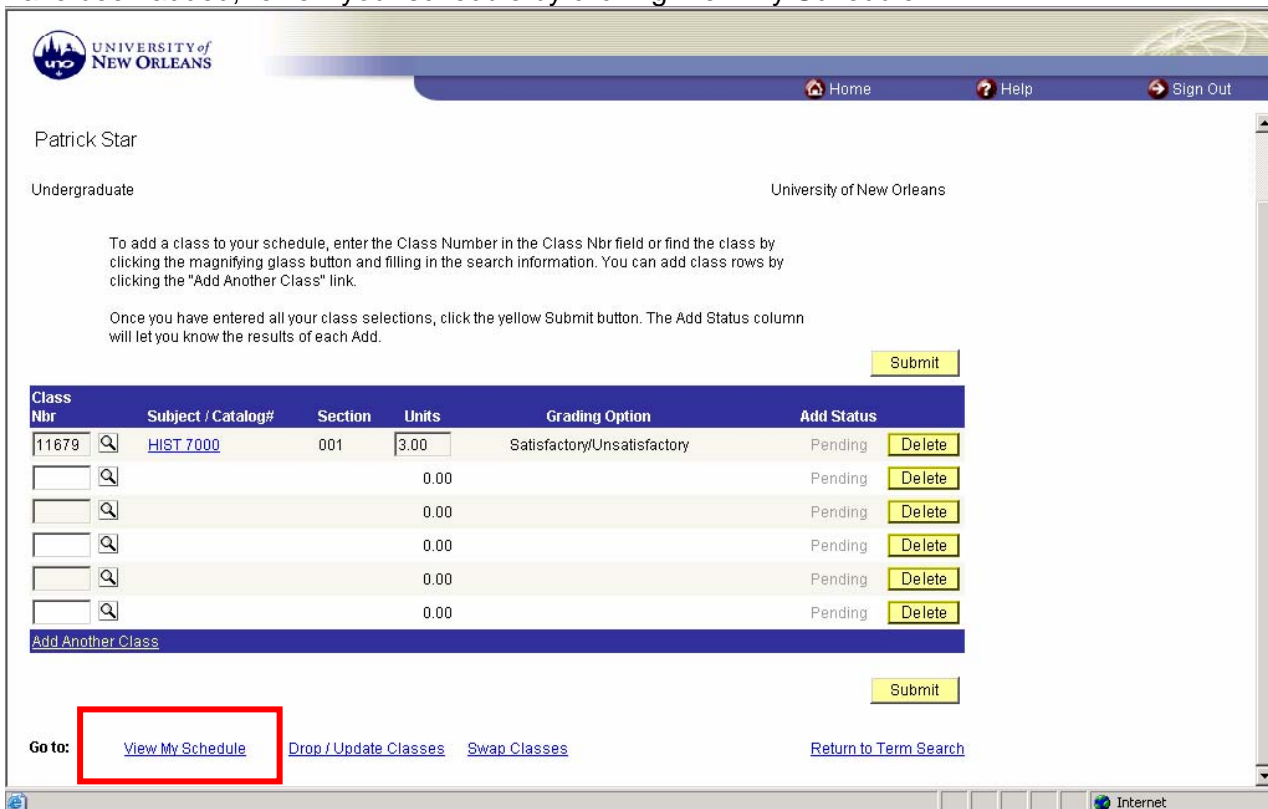
To add a class to your schedule, enter the Class Number in the Class Nbr field or find the class by clicking the magnifying glass button and filling in the search information. You can add class rows by clicking the "Add Another Class" link.

Once you have entered all your class selections, click the yellow Submit button. The Add Status column will let you know the results of each Add.

Class Nbr	Subject / Catalog#	Section	Units	Grading Option	Add Status
11679	<a href="#">HIST 7000</a>	001	3.00	Satisfactory/Unsatisfactory	Pending <input type="button" value="Delete"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	0.00		Pending <input type="button" value="Delete"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	0.00		Pending <input type="button" value="Delete"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	0.00		Pending <input type="button" value="Delete"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	0.00		Pending <input type="button" value="Delete"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	0.00		Pending <input type="button" value="Delete"/>

[Add Another Class](#)

Verify the course has been added successfully by checking the Add Status column. Once your courses have been added, review your schedule by clicking View My Schedule.



Patrick Star

Undergraduate University of New Orleans

To add a class to your schedule, enter the Class Number in the Class Nbr field or find the class by clicking the magnifying glass button and filling in the search information. You can add class rows by clicking the "Add Another Class" link.

Once you have entered all your class selections, click the yellow Submit button. The Add Status column will let you know the results of each Add.

Class Nbr	Subject / Catalog#	Section	Units	Grading Option	Add Status
11679	<a href="#">HIST 7000</a>	001	3.00	Satisfactory/Unsatisfactory	Pending <input type="button" value="Delete"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	0.00		Pending <input type="button" value="Delete"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	0.00		Pending <input type="button" value="Delete"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	0.00		Pending <input type="button" value="Delete"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	0.00		Pending <input type="button" value="Delete"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	0.00		Pending <input type="button" value="Delete"/>

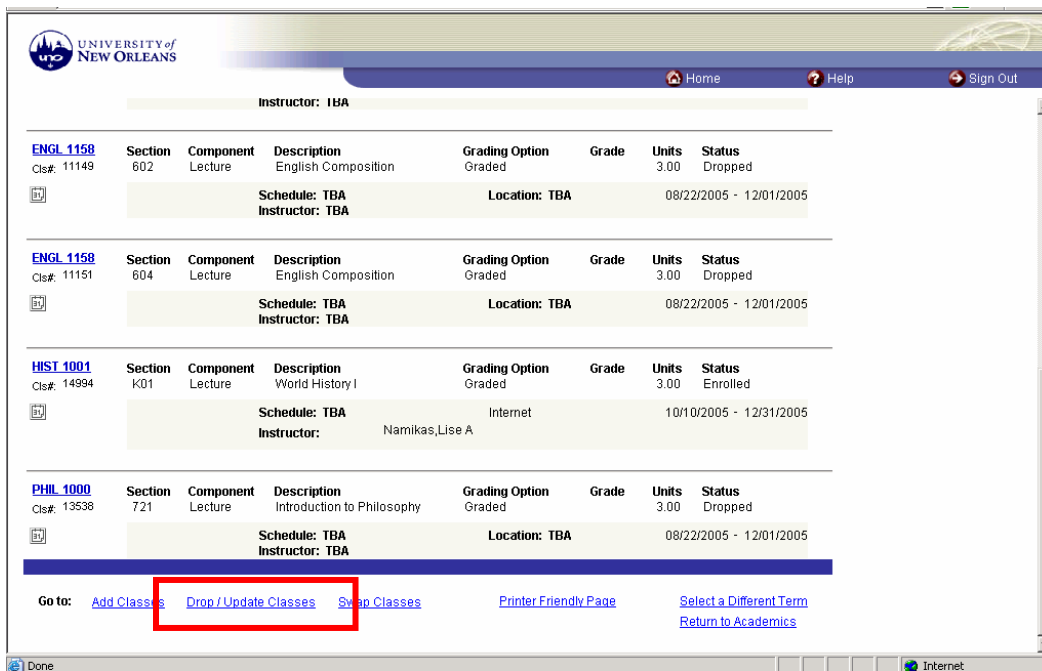
[Add Another Class](#)

Go to: [View My Schedule](#) [Drop / Update Classes](#) [Swap Classes](#) [Return to Term Search](#)



## Drop This Class:

Click > Drop / Update Classes

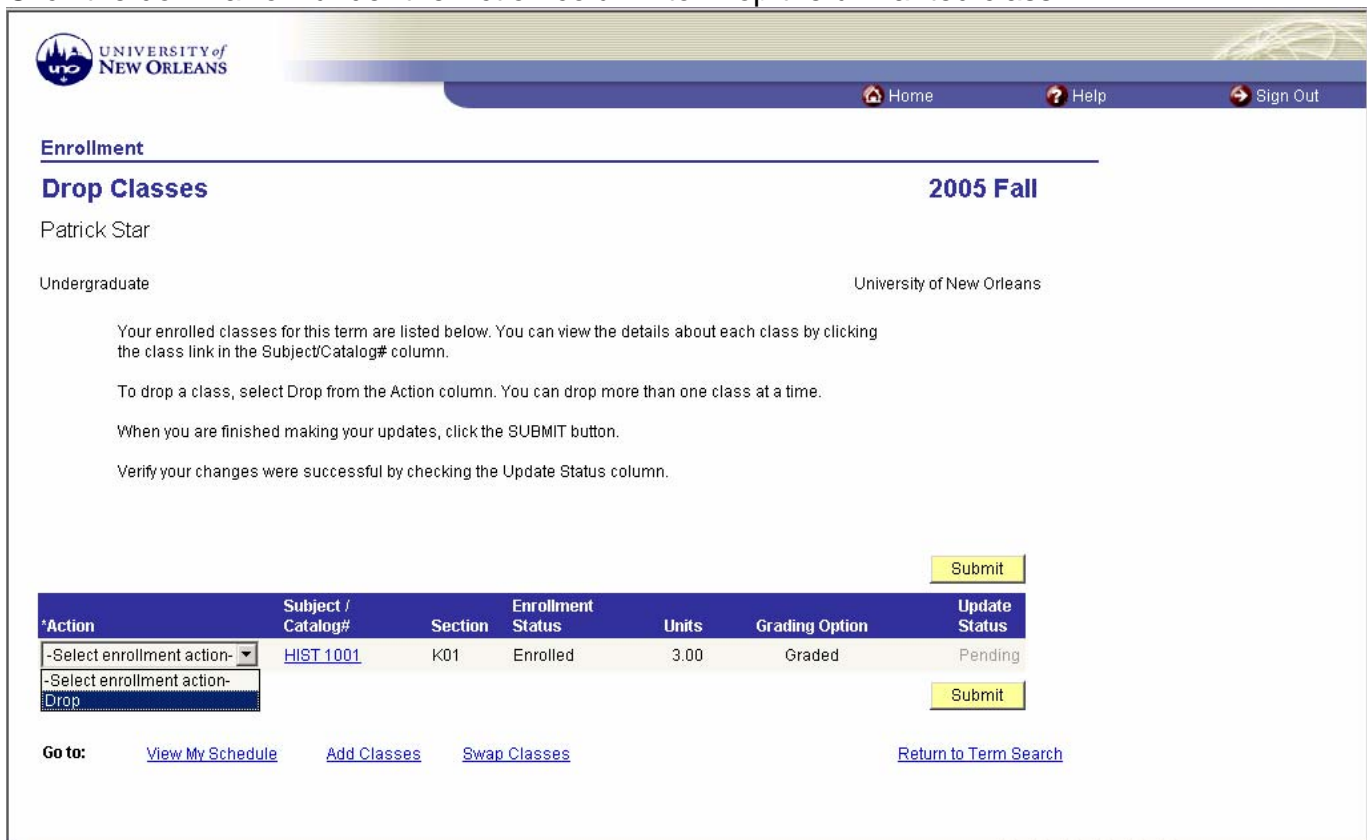


Instructor: TBA

ENGL 1158	Section	Component	Description	Grading Option	Grade	Units	Status
Cls#: 11149	602	Lecture	English Composition	Graded		3.00	Dropped
			Schedule: TBA	Location: TBA	08/22/2005 - 12/01/2005		
			Instructor: TBA				
ENGL 1158	Section	Component	Description	Grading Option	Grade	Units	Status
Cls#: 11151	604	Lecture	English Composition	Graded		3.00	Dropped
			Schedule: TBA	Location: TBA	08/22/2005 - 12/01/2005		
			Instructor: TBA				
HIST 1001	Section	Component	Description	Grading Option	Grade	Units	Status
Cls#: 14994	K01	Lecture	World History I	Graded		3.00	Enrolled
			Schedule: TBA	Internet	10/10/2005 - 12/31/2005		
			Instructor: Namikas, Lise A				
PHIL 1000	Section	Component	Description	Grading Option	Grade	Units	Status
Cls#: 13538	721	Lecture	Introduction to Philosophy	Graded		3.00	Dropped
			Schedule: TBA	Location: TBA	08/22/2005 - 12/01/2005		
			Instructor: TBA				

Go to: [Add Classes](#) **[Drop / Update Classes](#)** [Swap Classes](#) [Printer Friendly Page](#) [Select a Different Term](#)  
[Return to Academics](#)

Click the down arrow under the Action column to Drop the unwanted class.



**Enrollment**

**Drop Classes** **2005 Fall**

Patrick Star

Undergraduate University of New Orleans

Your enrolled classes for this term are listed below. You can view the details about each class by clicking the class link in the Subject/Catalog# column.

To drop a class, select Drop from the Action column. You can drop more than one class at a time.

When you are finished making your updates, click the SUBMIT button.

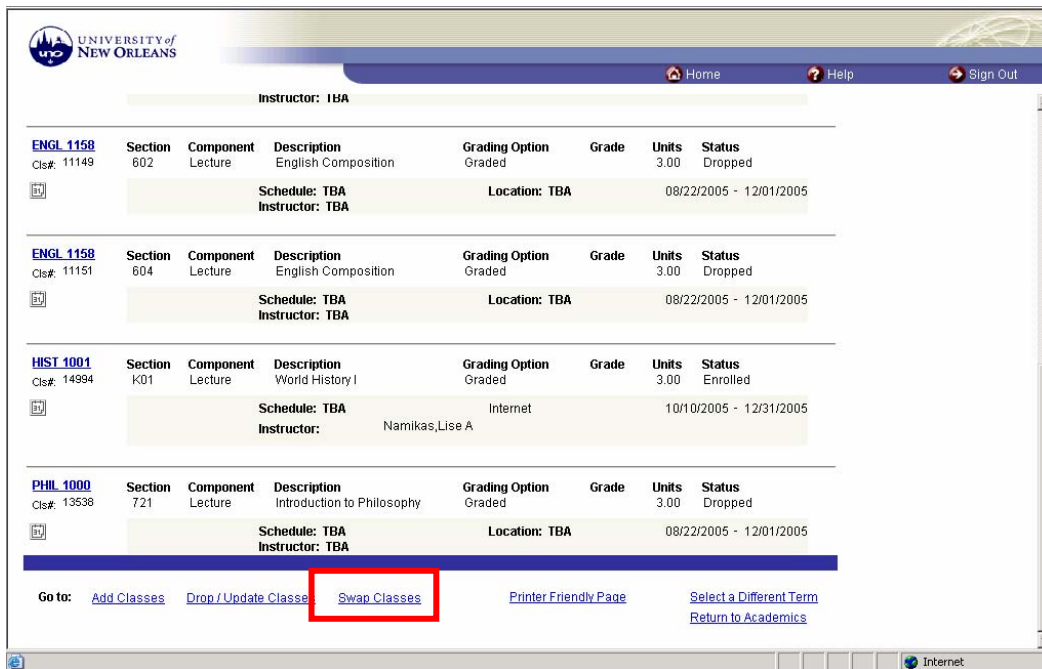
Verify your changes were successful by checking the Update Status column.

*Action	Subject / Catalog#	Section	Enrollment Status	Units	Grading Option	Update Status
-Select enrollment action-	<a href="#">HIST 1001</a>	K01	Enrolled	3.00	Graded	Pending
-Select enrollment action-						
Drop						<input type="button" value="Submit"/>

Go to: [View My Schedule](#) [Add Classes](#) [Swap Classes](#) [Return to Term Search](#)

## Swap Classes:

Click > Swap Classes



**UNIVERSITY of NEW ORLEANS**

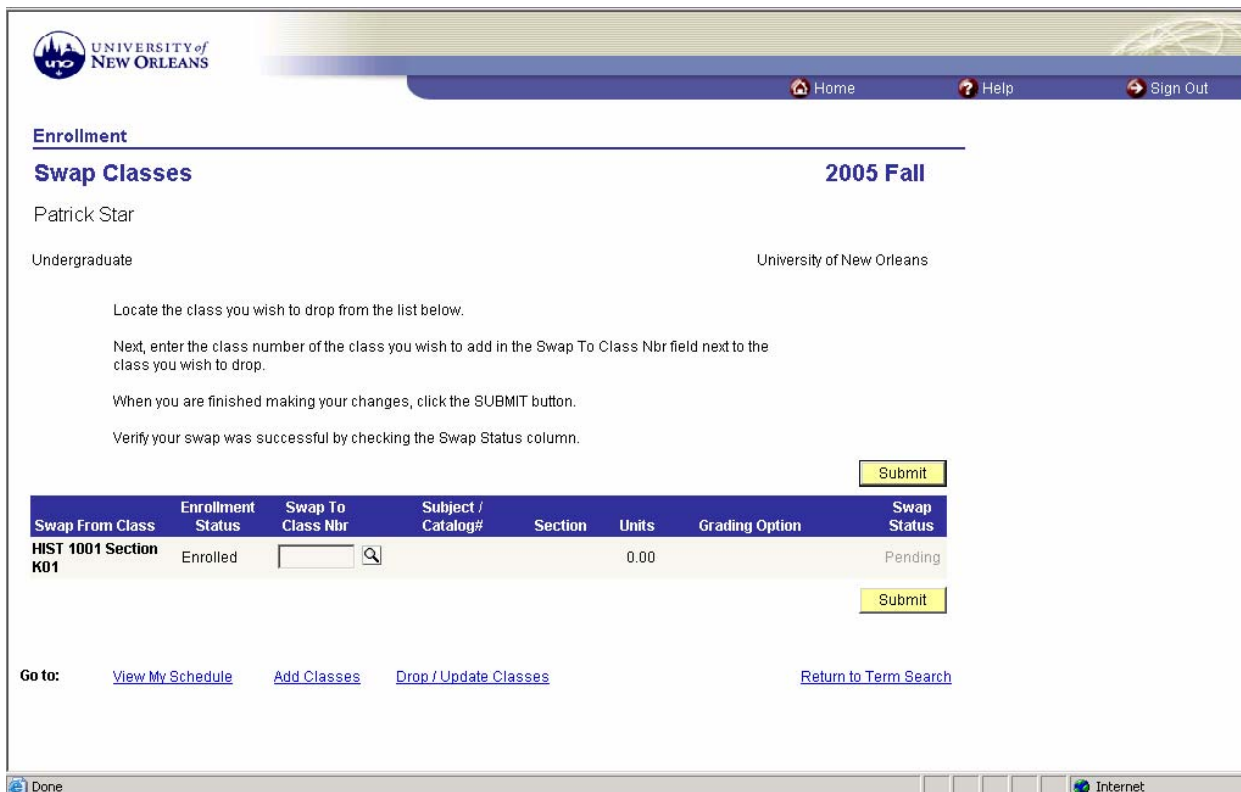
Home Help Sign Out

Instructor: TBA

ENGL 1158	Section	Component	Description	Grading Option	Grade	Units	Status
Cls#: 11149	602	Lecture	English Composition	Graded		3.00	Dropped
			Schedule: TBA	Location: TBA	08/22/2005 - 12/01/2005		
			Instructor: TBA				
ENGL 1158	Section	Component	Description	Grading Option	Grade	Units	Status
Cls#: 11151	604	Lecture	English Composition	Graded		3.00	Dropped
			Schedule: TBA	Location: TBA	08/22/2005 - 12/01/2005		
			Instructor: TBA				
HIST 1001	Section	Component	Description	Grading Option	Grade	Units	Status
Cls#: 14994	K01	Lecture	World History I	Graded		3.00	Enrolled
			Schedule: TBA	Internet	10/10/2005 - 12/31/2005		
			Instructor: Namikas,Lise A				
PHIL 1000	Section	Component	Description	Grading Option	Grade	Units	Status
Cls#: 13538	721	Lecture	Introduction to Philosophy	Graded		3.00	Dropped
			Schedule: TBA	Location: TBA	08/22/2005 - 12/01/2005		
			Instructor: TBA				

Go to: [Add Classes](#) [Drop / Update Classes](#) **[Swap Classes](#)** [Printer Friendly Page](#) [Select a Different Term](#) [Return to Academics](#)

Enter or lookup the class number of the desired course in the Swap To Class Nbr column next to the unwanted class > Submit



**UNIVERSITY of NEW ORLEANS**

Home Help Sign Out

**Enrollment**

**Swap Classes** 2005 Fall

Patrick Star

Undergraduate University of New Orleans

Locate the class you wish to drop from the list below.

Next, enter the class number of the class you wish to add in the Swap To Class Nbr field next to the class you wish to drop.

When you are finished making your changes, click the SUBMIT button.

Verify your swap was successful by checking the Swap Status column.

Swap From Class	Enrollment Status	Swap To Class Nbr	Subject / Catalog#	Section	Units	Grading Option	Swap Status
HIST 1001 Section K01	Enrolled	<input type="text" value=""/>			0.00		Pending

Go to: [View My Schedule](#) [Add Classes](#) [Drop / Update Classes](#) [Return to Term Search](#)

## View Class Schedule:

Click View My Class Schedule in the Enrollment Section:

### Academics



#### Enrollment

Enroll in classes, view your class and exam schedule.

[View Enrollment Appointment](#)

[Enroll in a Class](#)

[View My Class Schedule](#)

[View My Weekly Schedule](#)

[View My Exam Schedule](#)



#### Academic Record

Request transcripts, view your course and grade history, evaluate your transfer credit, apply for graduation and request an enrollment verification.

[View My Grades](#)

[View My Assignments](#)

[Request Official Transcript](#)

[View Unofficial Transcript](#)

[View Degree Progress Report](#)

[View Transfer Credit Report](#)

[Evaluate Transfer Credit](#)

[View My Advisors](#)

[Request Enrollment Verification](#)

[Apply for Graduation](#)

[Learning Management Systems](#)



#### Course Catalog and Schedule

View course catalog information and look for specific class sections.

[View Course Catalog](#)

[View Schedule of Classes](#)

[Return to Learner Services](#)

[Change User Preferences](#)

Select the desired Term:

[View My Class Schedule](#)

### Select Term

Jason Jennings

Term	Academic Career	Institution
<a href="#">2005 Spring</a>	Undergraduate	University of New Orleans
<a href="#">2004 Fall</a>	Undergraduate	University of New Orleans
<a href="#">2004 Summer</a>	Undergraduate	University of New Orleans
<a href="#">2004 Spring</a>	Undergraduate	University of New Orleans
<a href="#">2003 Fall</a>	Undergraduate	University of New Orleans

[Return to Academics](#)

Print your schedule via the print function of your internet browser.

### Class Schedule

#### View Details

2004 Fall

Jason Jennings

Undergraduate

University of New Orleans

#### Class Schedule Filter Options

Show Enrolled Classes
  Show Waitlisted Classes
  Show Dropped Classes

DRCM 2550	Section	Component	Description	Grading Option	Grade	Units	Status
Class: 10498	501	Lec/Lab	Intro Television Techniques	Graded		3.00	Dropped
		Schedule: TBA		Location: TBA		08/21/2004 - 12/03/2004	
		Instructor: TBA					
FRFN 2002	Section	Component	Description	Grading Option	Grade	Units	Status
Class: 13171	001	Lecture	Intermediate French II	Graded		3.00	Enrolled
		11:00AM - 11:50AM	Mon,Wed,Fri	Business Administration Bldg 364		08/21/2004 - 12/03/2004	
		Instructor: Cranmer, Jean R					

## Basic Class Search

*(You must select at least two criteria for the search)*

- Select the Institution from the drop-down menu.
- Enter the Term.
- Click Basic Search to complete the search.

### Class Search

#### Select Institution and Term

Select the institution and term for which you want to search.  
Then click Basic Search or Advanced Search to continue.

\*Institution:  ▾

\*Term:  🔍 2005 Spring

\* Required Field

[Basic Search](#)

[Advanced Search](#)

[Return to Academics](#)

In the Basic Class Search window, enter or lookup the subject, enter the course career and click on Search.

### Class Search

#### Basic Class Search

Institution: UNOLA University of New Orleans

Term: 0810 2005 Spring

Select at least 2 criteria below then click Search to see the results.

Subject:  🔍 Business Administration

Catalog Number:  [Exact Match](#) ▾

Open Classes Only

Open Entry/Exit Classes Only

Description:

Course Component:  ▾

Course Career:  ▾

Session:  ▾


Campus:  ▾

Location:  ▾

[Search](#)

[Advanced Search](#)

[Return to Select Institution and Term](#)

The Class Search Results page will be populated with all of the class sections for that subject. To view more detail about the class, click on the Class Detail  button.

### Class Search

### Class Search Results

**Academic Institution:** UNOLA University of New Orleans  
**Term:** 0810 2005 Spring

☆ indicates an enrollment section.

Status: A class may be closed if students are on the wait list.  
 Enrollment restrictions may apply to open classes.

[Basic Search](#) [Advanced Search](#)

[Return to Select Institution and Term](#)

Class Sections											Find	1-32 of 32
Class Nbr	Subject	Catlg Nbr	Sect	Description	Units	Comp	Status	Avail	Wait			
☆ 20113	BA	1000	001	Intro Business Administration	3	LEC	Open	230	0			
<b>Session:</b> Regular												
<b>Time:</b> 8:00AM 9:15AM			TuTh	<b>Room:</b> Bus Admin 179		<b>Dates:</b> 01/15/2005 - 05/06/2005		<b>Instructor:</b> Layton,Shannon Graham				
Class Nbr	Subject	Catlg Nbr	Sect	Description	Units	Comp	Status	Avail	Wait			
☆ 20114	BA	1000	002	Intro Business Administration	3	LEC	Open	230	0			
<b>Session:</b> Regular												
<b>Time:</b> 11:00AM 12:15PM			TuTh	<b>Room:</b> Bus Admin 179		<b>Dates:</b> 01/15/2005 - 05/06/2005						

## Advanced Class Search

*(You must select at least two criteria for the search)*

- Enter or click on the lookup button in the Subject Area.
- Choose at least one other search option.
- Click the Search button to complete the search.

For example:

Below is a search for an open section of ENGL 2238 that is not held on Tue, Thu, Fri, Sat, or Sun.

### Class Search

#### Advanced Class Search

**Institution:** UNOLA University of New Orleans  
**Term:** 0810 2005 Spring

Select at least 2 criteria below then click Search to see the results.  
 Only one entry is required if you enter Course ID or Class Number.

**Subject:**   English

**Catalog Number:**

**Open Classes Only**  
 **Open Entry/Exit Classes Only**

**Course ID:**   **Class Number:**

**Description:**

**Course Component:**

**Mode of Instruction:**

**Course Career:**

**Session:**

**Campus:**

**Location:**

**Class Days:**  M  Tu  W  Th  F  Sa  Su

**Start Time:**  **End Time:**  (example: 1:00PM)

**Instructor Last Name:**

**First Name:**

[Basic Search](#) [Return to Select Institution and Term](#)

### Class Search

#### Class Search Results

**Academic Institution:** UNOLA University of New Orleans ★ indicates an enrollment section.  
**Term:** 0810 2005 Spring

Status: A class may be closed if students are on the wait list.  
 Enrollment restrictions may apply to open classes.

[Basic Search](#) [Advanced Search](#) [Return to Select Institution and Term](#)

Class Sections										Find	1-28 of 28
Class Nbr	Subject	Catlg Nbr	Sect	Description	Units	Comp	Status	Avail	Wait		
★ 21151	ENGL	2238	001	Introduction to Fiction	3	LEC	Open	30	0		
<b>Session:</b> Regular											
<b>Time:</b> 8:00AM - 8:50AM		<b>MWF</b>		<b>Room:</b> Lib Arts 356		<b>Dates:</b> 01/15/2005 - 05/06/2005					
<b>Instructor:</b> Butcher, Kathryn Fiddler											
★ 21152	ENGL	2238	002	Introduction to Fiction	3	LEC	Open	30	0		
<b>Session:</b> Regular											
<b>Time:</b> 8:00AM - 8:50AM		<b>MWF</b>		<b>Room:</b> Lib Arts 320		<b>Dates:</b> 01/15/2005 - 05/06/2005					

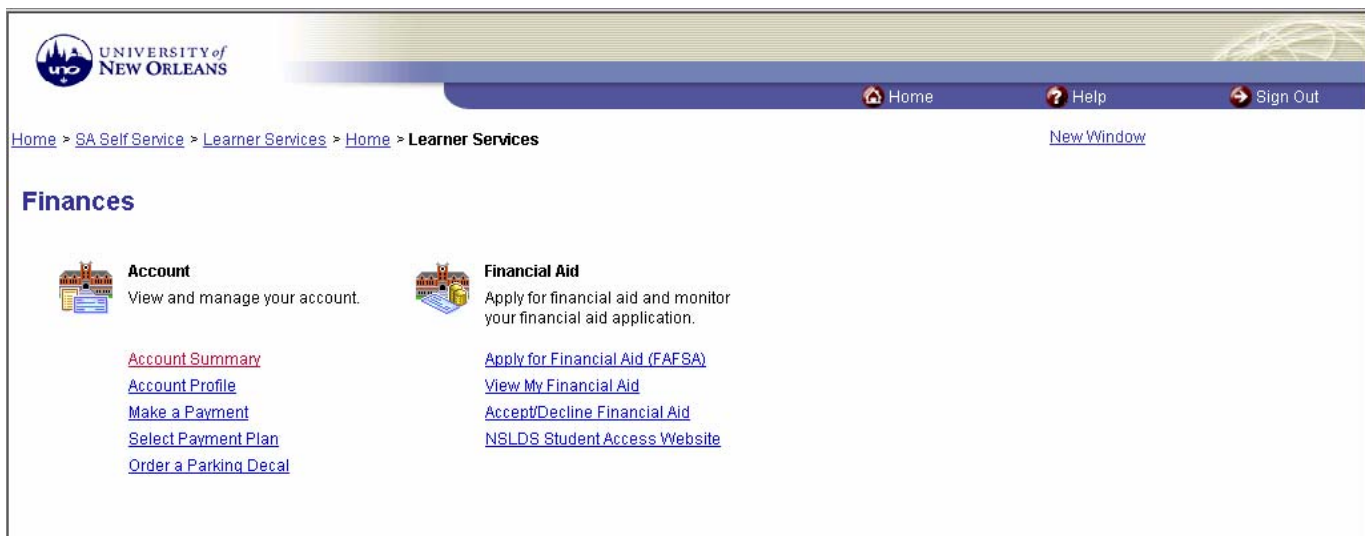
## WebSTAR Fee Payment

### View Your Account:

To view your account history prior to payment and to obtain current balances, click Finances on the Learner Services page, and then click Account Summary.



The screenshot shows the University of New Orleans web portal. The top navigation bar includes Home, Help, and Sign Out. The breadcrumb trail is Home > SA Self Service > Learner Services > Home > Learner Services. The main content area is titled "Learner Services" and contains four service tiles: Admissions, Academics, Course Catalog and Schedule, and Finances. The Finances tile is highlighted, indicating it is the selected option.



The screenshot shows the University of New Orleans web portal with the "Finances" section selected. The breadcrumb trail is Home > SA Self Service > Learner Services > Home > Learner Services. The main content area is titled "Finances" and contains two main sections: "Account" and "Financial Aid".

**Account**  
View and manage your account.

- [Account Summary](#)
- [Account Profile](#)
- [Make a Payment](#)
- [Select Payment Plan](#)
- [Order a Parking Decal](#)

**Financial Aid**  
Apply for financial aid and monitor your financial aid application.

- [Apply for Financial Aid \(FAFSA\)](#)
- [View My Financial Aid](#)
- [Accept/Decline Financial Aid](#)
- [NSLDS Student Access Website](#)

[Account Summary](#)
**Summary for all Terms**

Jason Jennings

The Account information may not be accurate because Tuition and Fees need to be calculated

**Balance for all Accounts: -5,358.20 USD**

Term	Institution	Balance
<a href="#">2005 Spring</a>	University of New Orleans	20.00 USD
<a href="#">2004 Fall</a>	University of New Orleans	-1,879.20
<a href="#">2004 Spring</a>	University of New Orleans	-1,777.00
<a href="#">2003 Fall</a>	University of New Orleans	-1,722.00

[Return to Finances](#)

Always view your account balance from this page prior to making a payment. The balance that appears at the top of this page represents the total amount owed to the university. Your balance is further subdivided by terms. To obtain further account details, you can click on the View Account Detail.

[Account Summary](#)
**Summary for Term**

2005 Spring

Jason Jennings

**University of New Orleans**

Charge Activity:	40.00 USD	
Payment Activity:	-20.00	
Financial Aid Activity:	0.00	
Anticipated Aid Activity:	-3,722.50	<a href="#">View Anticipated Aid</a>
Admissions Deposit Activity:	0.00	
<b>Term Balance:</b>	<b>-3,702.50 USD</b>	<a href="#">View Account Detail</a>

[Return to Account Summary](#)

Account Summary

**Account Detail for Term**

2005 Spring As of Date 01/28/2005

Jason Jennings

User-defined text (14865,12)

User-defined text (14865,13)

University of New Orleans

[Send Payment To](#)

**Charges**

Date Posted	Item Description	Amount
01/24/2005	MV Decal Fall/Yr 1st	20.00 USD
01/25/2005	Child Care Charge	20.00
<b>Total Charges:</b>		40.00 USD

**Payments Received**

Date Posted	Item Description	Amount
01/25/2005	Student Cash/Check Payment	-20.00 USD
<b>Total Payments:</b>		-20.00 USD

**Self Service Pending Payments**

Reference Number	Last Four Digit	Amount
		0.00

## Make a Payment:

To make a payment via WebSTAR, click the Make a Payment link under the Account Section. Only Visa and MasterCard charge cards are accepted (debit cards even with a Visa/MasterCard logo are not accepted). Obtain the amount due from the Total Due Charges link before making a payment.

After completing the Payment Information, click Continue to process your payment.

### Finances



#### Account

View and manage your account.

[Account Summary](#)  
[Account Profile](#)  
[Make a Payment](#)  
[Total Due Charges](#)



#### Financial Aid

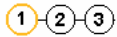
Apply for financial aid and monitor your financial aid application.

[FAFSA on the Web](#)  
[View My Financial Aid](#)  
[Accept/Decline Financial Aid](#)  
[NSLDS Student Access Website](#)

[Return to Learner Services](#)

The first step is to choose your method of Payment.

### Make a Payment



#### Select Payment Method

Jason Jennings

#### Credit Card / Electronic Check

Select the payment method by clicking on the 'Pay by Credit Card' or 'Pay by Electronic Check' push button.

Pay by Credit Card

Pay by Electronic Check

Once you've selected a method of payment, then you must enter your credit card or check information into the system.

When making a payment by credit card, you must enter in your credit card information, your email address and telephone number then click Next.

### Make a Payment



### Payment Information

Jason Jennings

#### Account Information

Total Amount represents only the charges that you can pay online. You may have other charges on your account that your institution requires you to pay through alternate payment methods.

Total Amount: 20.00 USD

Payment Amount:  USD [Allocate Payment](#)

#### Credit Card Information

Account Profile:   Save/Update Profile

First Name:

Last Name:

Credit Card Type:

Credit Card Number:  (ex: 4111-1111-1111-1111)

Expiration Date:  /  (ex: 01 / 2010)

#### Credit Card Billing Information

Country: [Change Country](#)

Address 1:

Address 2:

Address 3:

City:

County: Postal:

State:

Email Address:

Telephone:

[Payment Security](#)

Ensure that your information is correct and then click Submit.

### Make a Payment

1 2 3

### Payment Submittal

Jason Jennings

If the information below is accurate, click the Submit button.

Submit

#### Account Information

Payment Amount: 20.00 USD

#### Credit Card Information

First Name: Jason  
Last Name: Jennings  
Credit Card Type: Master Card  
Card Number: 4011258465497854  
Expiration Date: 10 / 2008

#### Credit Card Billing Information

Country:

Address 1:

Address 2:

Address 3:

City:

County:

Postal:

State:

Email Address: jjennin@uno.edu

Telephone: 504/466-8787

Submit

[Return to Payment Information](#)

Entering a payment by check is the same as a credit card payment. You must enter the check information along with your routing number and your account number.

#### Check Information

Account Profile:   Save/Update Profile

First Name:

Last Name:

Bank Account Type:

Routing Number:

Account Number: